




**REDGRAVE PARISH COUNCIL
MEETING – MINUTES 1 Jun 2022**

Held at Redgrave Activities Centre at 7.30pm

Present: Brian Andrews, Mike Denmark, Ann Preston, Netty Verkroost, Jason Walker, Andy Warnes. There were five members of the public.

1. **Chairman's Opening:** The Chairman, Cllr Warnes, welcomed everyone to the meeting.
2. **Apologies received:** Cllr Gillett and District/County Councillor Fleming tendered their apologies.
3. **Casual Vacancies:** No applications had been received for the vacant parish councillor post. One application for the vacant post of Parish Clerk was received immediately before the start of the meeting; this would be considered outside the meeting.
4. **Minutes of the Last Meeting:** Minutes of the meeting of 4 May 22 were agreed as a true record and duly signed by the Chairman.
5. **Declarations of interest:** None.
6. **Public Forum:**
 - 6.1. A Report was received just before the meeting from County/District Councillor Jessica Fleming. This will be distributed separately to Councillors. Key topics in the report are:
 - 6.1.1. Parking Strategy Consultations: Mid Suffolk DC is currently consulting with Town Councils and Parish Councils on a new parking strategy which looks at current provision at district-managed off-street car parks and on-street parking. This follows surveys conducted during summer 2021. Meetings have taken place with Stowmarket, Needham Market and Eye Town Councils; parish and community meetings are being set up in June.
 - 6.1.2. Anglia Green Pylon Project: National Grid is proposing to construct a new overhead 400 kv line between Norwich and Tilbury running close to Stowmarket, Wortham and Palgrave. It is open to public consultation until 16th June. Refer to www.nationalgrid.com/east-anglia-green
 - 6.2. A member of the public raised the issue of the lorry survey undertaken by the Traffic Action Group at the end of 2021. He gave details of the amount of lorry traffic using the Street through Redgrave at the time of the survey and detailed the amounts that were due to traffic in and out of the Gressingham duck factory. He expressed the deep concern of residents at the speed of these lorries, the mounting of lorries on pavements, the noise and vibration caused especially at night and at weekends and the potential damage to health from particulates and to the structures of buildings. He proposed a series of actions for the PC.
 - (1) Engagement with Gressingham to see if we could agree to keep lorries out of the village at night and at weekends.
 - (2) A 20-mph speed limit through the village with chicanes or other traffic calming measures to help reinforce this speed limit.
 - (3) Extending pavement widths in locations where they were currently too narrow and where lorries regularly mount the pavement.
 - (4) Suffolk Highways staffs to visit the village and engage with the village in developing suitable measures for controlling traffic.
 - 6.2.1. It was agreed that:
 - 6.2.1.1. The Chairman would arrange and attend a meeting between Gressingham Foods and the Traffic Action Group.
 - 6.2.1.2. The Chairman would talk to the Highways Department at Suffolk County Council to see what measures could be implemented to ease the traffic


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problem. He would seek their attendance at a meeting to discuss these measures in Redgrave

7. **Planning:** *To include any applications received after the publication of the agenda.*

7.1 Applications:

7.1.1 SN/22/00203/SN, New Development at Land Hall Lane Redgrave Suffolk IP22 1RT, application for street naming. A sizeable minority of Councillors objected to the use of the proposed names for this new development. It was agreed that this objection would be raised to the Building Control Department at BMSDC.

7.1.2. DC/22/02817 - Felix Cottage, The Street, Redgrave, Diss Suffolk IP22 1RY, application to fell a spruce tree. This application was agreed unanimously by the Council.

7.2 Decisions: None.

8. **Clerk's Report and Update on Actions from Previous Minutes:** There were 2 actions raised in the previous minutes

8.1. **Action:** On the Clerk to pursue a new bank account with Lloyds and to ensure that Councillors Warnes, Denmark, Giddings and Gillett are authorised for access to the existing and any new bank account

8.1.1. **Action Taken:** A change of signatories form to add Councillors Warnes and Gillett and remove Tina Newby was sent to the Co-Op bank and confirmed as being received on 23 May 22. It is expected that the bank will take about 6 weeks to process this and get the tokens out to the new signatories. It was agreed that no action was to be taken on changing bank to Lloyds at this stage.

8.2. **Action:** On the Clerk to prepare new and revised Policy Statements for: Freedom of Information (FOI) Policy and Publication Scheme; Grievance Policy; Donations and Grants Awards Policy; Internal Control Statement.

8.2.1. **Action Taken:** These have been distributed to Councillors for approval. GDPR Policy documents will be prepared for later endorsement.

9. **Ongoing Items:**

9.1. **Internal Report and External Audit:** The Annual Governance and Accountability Returns (AGAR) for the Redgrave Parish Council for the year ending 31 Mar 22 had been sent to the external auditors, PKF Littlejohn, on 16 May 22. These returns included the Annual Governance Statement, Accounting Statements, Annual Internal Audit Report, Bank Reconciliation Statement and the Confirmation of the Dates for the Period for the Exercise of Public Rights Form

9.2. **Neighbourhood Plan:** The PC noted the NP Referendum was proceeding as planned on 7 Jul 22 in the Redgrave Amenities Centre. This was notwithstanding the receipt of the formal notification from Llanover solicitors to terminate the Tenancy at Will on the land (see below).

9.3. **Redgrave Recreation Ground:** It was noted that the RAT had received notification of termination of the Tenancy at Will from Llanover's solicitors and a request to remove all structures and goods by 25 Jun 22. The RAT had responded to this letter on 31 May 22 advising that the notification was in contradiction to the terms of the Tenancy at Will agreement. The RAT representative to the meeting noted that the letter only covered RAT structures and goods and did not cover any other similar items such as those owned by the Parish Council. A meeting had been held on 31 May 22 with all interested parties to look at how the long-term future of the recreation ground could be secured and to put in place contingency plans in the event that the PC and RAT no longer had access to the land. As part of these plans approaches had been made to 4 playground specialists to relocate or replace children's play ground equipment. In response to a query from a member of the public, it was confirmed that the PC would not be able to authorise access to the football pitch and surrounding areas but that it would not be policing such access.



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9.4. **Green Redgrave Group:** Cllr Warnes provided a report on the activities of the Green Redgrave Group

9.4.1. On advice from Jessica Fleming, an application has been made for funding as a minor grant from the MSDC; this would partially cover anticipated costs. Jessica Fleming will provide guidance on sourcing the remaining costs. Works planned may well need to be revised, however, to accommodate a children's play area in light of the developments on the Recreation Ground (see para 9.3 above).

9.4.2. The grass cutting regime was now working well but may well need to be amended in light of the developments on the Recreation Ground (see para 9.3 above).

9.4.3. The Green Redgrave Talks Programme was continuing.

9.4.3.1. A talk would be held at 7 pm on Tuesday 7 Jun 22 in the All-Saints Church on the Street, Redgrave. Ben Potterton of Shorelands Wildlife Gardens at Dickleburgh will be talking about Gardening for Wildlife.

9.4.3.2. A Bat Walk and Talk will take place on Tuesday 5 July 22. Details will be published nearer the date.

9.4.4. The Suffolk County Council advised that grass cutting of verges were now undertaken grass cutting twice a year to a fixed schedule, details of which are online at <https://www.suffolk.gov.uk/roads-and-transport/roads-pavements-and-verges/trees-grass-and-weeds/grass-cutting/> under Grass Cutting Programmes. The next cut at Redgrave is due on 27 Jun 22. The only option to change this is for the Parish to take on the responsibility for cutting which is not seen as viable.

9.5. **Village Jubilee Event:** The PC noted that activities to support the Jubilee Event were proceeding as planned.

9.6. **Online Banking:** The PC noted the actions taken (see above para 8.1.1. and agreed that no action should be taken to change banks at this time.

10. **New Items:** The PC agreed to adopt the following policy documents: Freedom of Information (FOI) Act Policy & Publication Scheme; Grievance Policy; Donations & Grants Policy; Internal Control Statement.

11. **Correspondence:** None

12. **Finance:**

12.2 Account balance at 22 May 22: £ 39,509.21

Income £ 1,126.09

12.3 Accounts for Payment:

Admin Payments £ 318.23 Not itemised due to GDPR

Groundwork UK £ 609

Grants £50

Tramar Services £ 130 Grass Cutting

RESOLVED with all agreed, to approve payment of the accounts above

13. **New matters for next meeting:** None.

14. **Next meeting:** 6 Jul 2022 location to be confirmed.

The Chairman closed the meeting at 8.31pm

Signed Chairman:



Date:

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