



REDGRAVE PARISH COUNCIL

Clerk: Alison Spouncer
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MINUTES OF THE MEETING OF THE PARISH COUNCIL

held at 7.00pm on 1st December 2022 at the All-Saints Church, Redgrave.

Present: Chair Andy Warnes, Councillors Ann Preston, Brian Andrews, Elaine Brown, Frank Gillett, Jason Walker, John Giddings
Alison Spouncer (Clerk), no members of the Public.

- 1. Chairman's introduction and welcome.** The RPC Chairman, Cllr Warnes, welcomed all to the meeting.
- 2. Apologies – Councillor Mike Denmark.**
Declarations of Interest – NONE
Delegated Declaration of Interest Dispensation decisions or dispensation requests where required - NONE.
- 3. Public Forum**
The Chairman to invite members of the public to indicate if they wish to speak at this meeting, either on an item on the agenda or on a general matter
No members of the public present.
- 4. Minutes of the last meeting**
APPROVED - the Minutes of the Meeting of the Council held on **3rd November 2022** (previously circulated), signed as a true and accurate record.
- 5. County and District Councillor's Report**
County and District Councillor Fleming provided her report by email and discussed in person some points included. In addition to a reminder of reporting highway issues, the drainage programme update, recycling and apprenticeships, Cllr Fleming updated the Council on the moving forward of Sizewell C. Cllr Warnes informed the Council of his awareness of Sizewell C investing in land in Ixworth as a method of carbon offsetting - Cllr Fleming will provide a contact for further investigation. Cllr Fleming provided an update on active dialogue that is taking place between the Off Shore Electricity Grid Task Force (OffSET) and National Grid; National Grid have conceded they have not fully considered other potential viable options such as offshore.
- 6. Planning**
The following planning applications were received by the Council for comment.
 - DC/22/05579 – Application for works to tree(s) – reduce 1no walnut tree, Orchard House, Half Moon Lane, Redgrave. (*Closing date of 30th November 2022, previous circulation with no objections received*).
 - DC/22/05555 – Application of replacement oil storage tank and removal of overgrown bay tree, The Hollies, The Street, Redgrave. (*Closing date of 29th November 2022, previous circulation with no objection received*).

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Signed/initialled.....(Chair)./...../2022

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7. Parish Clerk's Report

- **NOTED** – 'Bulletin' email distribution service to Parishioners is close to being activated, currently 78 residents have requested inclusion. Cllr Brown awaits the closing date of 2nd December 2022 for response to request for email contacts of those interested, for the first Bulletin to then be published.

PLANNING OUTCOMES

DC/22/05156 – works to trees, Felix Cottage, The Street, Redgrave – GRANTED.

DC/22/04539 – Listed building consent for repairs to roof and 2No dormers – GRANTED.

- **APPROVED** – **Venue for future meetings** - Redgrave Amenities Trust remain in negotiation with Llanover regarding the use of the Green Hut. The Council unanimously AGREED to remain with All Saints as the venue up to and including the April meeting, and to hire the hall for use as a polling station for the elections in May. The Chairman would confirm these requirements with the RBR PCC. The venue for the remainder of the year would be reviewed no later than the April PC meeting.
- **CONSIDERED** – Grants and donations for the 2022/23 budget. Discussions were had for each current recipient of a donation/grant from the Parish Council for 2021/22.
 - **RBR PCC (Churchyard Maintenance)** –to raise to £600.
 - **Redgrave Amenities Trust** – to remove with consideration of re-instatement when appropriate.
 - **East Anglia Air Ambulance** - to increase to £200.
 - **Suffolk Accident Rescue Service (SARS)** – would be considered again at a later date.
 - **Citizens Advice Bureau** – to increase to £200.
 - **RBL, Neighbourhood Watch, Green Redgrave,** - to remain as 2021/22.
 - **Headway** – request for nominal funds was DISMISSED.
 - **Food Bank** – Cllr Andrews initiated a request for consideration of including the local food bank(s) and agreed to find appropriate contacts for the appropriate organisation(s).

Full approval is reserved for 12th January 2023 meeting.

8. Responsible Financial Officer Report

- **RECEIVED** - Financial reports provided.
- **APPROVED** - Reconciliation and payments approved.
- **APPROVED** – Parkinson's Partnership/Finance Training for Chairman and Clerk - £72.00
- **APPROVED** – Royal British Legion Wreath - £23.98.
- **APPROVED** – Kompan (for Children's play equipment) - £20,573.25 These costs must be paid initially by the Council; the PC can then claim back 97.49% of the ex-VAT costs (£17,144.38) from the allocated MSDC grants and claim back the VAT (£3428.87) from HMRC. Although the PC normally waits until after Year End to claim back VAT it was AGREED that the Clerk should do this as soon as the payment has been made to improve cash flow.
- **APPROVED** – Tina Newby (former Clerk, backdated pay rise, 36 hours at £1/hour increase) - £36.
- **APPROVED** – Office monthly allowance to Clerk (3 x £26/month) - £78.

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- **CONSIDERED** – Draft Budget 2022/23. To note; a 40% increase in administration costs is due to a 40% increase in hours from 5-7/week. NALC have provided a backdated pay increase of £1/hour from April 2022. The village assets are predominantly covering grass cutting.

Community Transport – it was agreed Redgrave Parish Council would discuss with both Botesdale and Rickinghall Parish Council's the facility of the community bus headed by Gordon Lawrence. It was AGREED that Cllr Brown would include communication on this topic in the Bulletin email seeking residents' thoughts on the current provision.

9. Review of Parish Council's Policies

APPROVED – General Privacy Notice.

10. To NOTE correspondence received, if any

- The play equipment from Kompan has encountered logistical issues following a change of company since delivery was taken. Cllr Warnes has been assured the equipment will be delivered by the new installation contractor (IA Play Solutions) to Simon Burgess' space for storage until required. Mr Burgess has also agreed to move the equipment to the site when appropriate. Cllr Warnes has sought assurance from the new installation company that the costs quoted originally, and installation timescales will not be altered due to the change in company. He awaits this confirmation.
- A meeting has been held with Suffolk Highways discussing the Health and Safety concerns of children exiting the play area. Suffolk Highways stated that 20mph signs and speed bumps would not be appropriate, however, there was potential for supply of signs informing motorists of the playing field. We await formal confirmation from Suffolk Highways on this point.
- Clerk Spouncer was invited to attend Wortham and Burgate's Parish Council meeting on 29th November 2022. An invite was extended to members of Redgrave Parish Council to meet informally to discuss any potential joint issues/opportunities. The Council agreed this would be a good initiative. Clerk Spouncer will confirm agreement for future meets.

11. Agenda Items proposed for the next meeting

- Precept and Budget setting for 2022/23.

12. Date of the next meeting – AGREED as 12th January 2023

The Chairman closed the meeting at 8.15 pm

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