

REDGRAVE PARISH COUNCIL MEETING - MINUTES 7 November 2018
Held in the Redgrave Activities Centre at 7.30 pm

Present: Angela Bigley, Angela Clark, John Giddings, Bob Hayward, Richard Hilton, Ann Preston, Jason Walker, Parish Clerk and 8 members of the public.

1. Chairman's Opening: The Chairman had sent his apologies. It was RESOLVED, with all agreed, to elect Angela Bigley Chairman for the duration of the meeting.
2. Apologies: Mike Denmark.
3. Declarations of interest: None.
4. Minutes of the meeting of 10 October 2018 were agreed as a true record.
5. Progress reports not covered on agenda: The Clerk reported that requests to Highways about the weight restriction had so far been unsuccessful, with no reply. County Cllr Jessica Fleming had subsequently contacted the Head of Highways who had confirmed that the B1113 was part of the lorry management network and therefore would not be viable for consideration of a weight restriction. However, it was noted that the section of the B1113 through Redgrave was a local access route and it was suggested that the PC request "Access only" signs for lorries at the village entrances. It was agreed that the Clerk would write directly to the Head of Highways and include a complaint about the lack of response prior to this.
6. Public Forum: There was a complaint about the use of the Business Centre out of the agreed hours. There was also a question about the availability of the speed survey for Half Moon Lane and the Clerk reported that this was being chased up.
7. Planning:
 - 7.1 Applications:
 - 7.1.1 All Saints Church, The Street. Ref. DC/18/04604. Notification of works to Trees in a Conservation Area - Lime (L1 and L2) Crown reduction and shaping, remove or reduce lower branches and remove dead wood. It was RESOLVED, with all agreed, to have no objection.
 - 7.1.2 All Saints Church, The Street. Ref. DC/18/04255. Planning Application - Alterations to the south entrance to the building. It was RESOLVED, with all agreed, to have no objection.
 - 7.1.3 Knoll Cottage, The Street. Ref. DC/18/04650. Notification of works to Trees in a Conservation Area – T1 (Acer Negundo) Reduce Crown by 3m. It was RESOLVED, with all agreed, to have no objection.
 - 7.1.4 Orchard Cottage, Half Moon Lane. Ref. DC/18/04667. Householder Planning Application - Erection of an extension. It was RESOLVED, with all agreed, to have no objection.
 - 7.1.5 Hall Farm, Churchway. Ref. DC/18/04759. Planning Application. Change of use, conversion and extension of barn to tap room and bakery with associated car parking and beer garden. It was RESOLVED, with all agreed, to support the application.
 - 7.2 Decisions: None.
8. Ongoing Items:
 - 8.1 Neighbourhood Plan: The Neighbourhood Plan team, represented by Cllr John Giddings, reported that the whole village had been leafleted about the meeting on 14 November to consult with the community about plans to draft a Neighbourhood Plan. It was planned to vote on proceeding with a Plan and, if successful, invite people to take part in the committee. The Parish Council reiterated its formal support for the Neighbourhood Plan Team in its development of the Plan.
 - 8.2 Risk Assessment: The PC RESOLVED, with all agreed, to adopt the recommendations in the updated Risk Assessment policy.
9. New Items: None.
10. Correspondence:
 - 10.1 MSDC: It was noted that the estimate of charges for May 2019 parish council election was £771.33 for a contested election and £107.78 if it was uncontested.
 - 10.2 Parochial Church Council: The annual request for funding for churchyard maintenance would be considered at item 11.4.

- 10.3 Land Registry: The PC had received notice of an application registering a part of the old school playing field. This referred to a small part of the playing field which had been fenced off some years ago with the PC's permission and it was agreed that it was not an issue of concern.
- 10.4 Community Bus: The request for financial support would be considered at item 11.4.
11. Finance:
- 11.1 Account balance: £ 26,121.94
- 11.2 Accounts for Payment (Nov):
- | | | |
|-----------------------|----------|---------------------------------|
| Admin Payments | £ 339.39 | Not itemised due to GDPR |
| Vistaprint (J McGill) | £ 58.39 | Neighbourhood Plan event flyers |
- RESOLVED, with all agreed, to approve payment of the accounts detailed above.
- 11.3 Accounts for Payment (Dec):
- | | | |
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| Admin Payments | £ 323.21 | Not itemised due to GDPR |
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- RESOLVED, with all agreed, to approve payment of the accounts detailed above.
- 11.4 Draft Budget 2019-20: The Parish Council RESOLVED, with all agreed, to set a budget of £17,890, which was an increase of £650 from last year. This included the usual operating budget as well as £3,500 for the Neighbourhood Plan, £1,000 for traffic control measures and £1,500 for the Community Transport scheme. The funds for Community Transport were specifically for a new bus which would be needed in 2-3 years and the PC agreed to set aside £500 each year. As it had been two years since the service was taken over entirely by the local team, the PC agreed to allocate £1,000 to cover that period and £500 for 2019-20.
12. Matters carried forward from this meeting or to be brought to the attention of the council: It was reported that the results of the recent village survey on whether residents wanted the Activities Centre (which was coming to the end of its lease in 2021) for the next 20 years was overwhelmingly in favour.
13. New matters for next meeting: None.
14. Next meeting: 9 January 2019.

The Chairman closed the meeting at 8.40pm.