

REDGRAVE PARISH COUNCIL MEETING - MINUTES 10 October 2018
Held in the Redgrave Activities Centre at 7.30 pm

Present: Mike Denmark, John Giddings, Richard Hilton, Ann Preston, Jason Walker, County Cllr Jessica Fleming, Parish Clerk and 15 members of the public.

1. Chairman's Opening: Mike welcomed everyone.
2. Apologies: Angela Bigley and Bob Hayward.
3. Casual Vacancy: There was a prospective candidate for the parish councillor vacancy. It was RESOLVED, with all agreed, to co-opt Mrs Angela Clark, who was invited to take her seat on the Council
4. Declarations of interest: None.
5. Minutes of the meeting of 5 September 2018 were agreed as a true record.
6. Public Forum: County Councillor Jessica Fleming reported that the Suffolk Design Guide was currently being updated and SCC was looking for input on what the guide should contain. The Guide would give advice on design matters for planning officers and committees as well as developers. SCC was also currently consulting on next year's budget until 16 November and a short survey was available on the SCC website. The Suffolk school application deadlines were 31 October for secondary school and 15 January for primary school. Finally, it was reported that the District Council's 5-year housing supply had been challenged successfully by a developer and the inspector had determined that the district did not have an adequate supply. Planning would now return to a presumption in favour of sustainable development.
A resident complained about potential tree loss on The Green. It was explained that tree applications worked on a very quick turnaround so the best way to keep an eye on any in a specific area was to subscribe to notifications on the MSDC Planning website.
7. Planning:
 - 7.1 Applications:
 - 7.1.1 The Mill House, The Street. Ref. DC/18/03950. Planning Application. Erection of a dwelling and creation of a new vehicular access. It was RESOLVED, with all agreed, to support the application.
 - 7.1.2 Felix Cottage, The Street. Ref. DC/18/04446. Notification of works to Trees in a Conservation Area – T1 (Cherry) Fell, T2 (Ginko) Reduce by approximately 1/3. It was RESOLVED, with all agreed, to have no objection to the application.
 - 7.1.3 Tamarind, The Street. Ref. DC/18/04448. Notification of works to Trees in a Conservation Area – T1 (Cherry) Fell, T2 (Mountain Ash) Fell. It was RESOLVED, with all agreed, to have no objection to the application.
 - 7.2 Decisions: None.
 - 7.3 Notice of Appeal: Land at Pound Farm, Gallows Hill. Ref. DC/18/00119. Outline Planning Application (All matters reserved except access) - Erection of 1 No. dwelling and creation of access. Appeal Reference: APP/W3520/W/18/3201888.
8. Ongoing Items:
 - 8.1 Redgrave Shop: The PC noted the breakdown of costs for the feasibility study of incorporating the shop into the Cross Keys PH and was happy to release the £750 pledged toward the study.
 - 8.2 Neighbourhood Plan: A village meeting was planned for Wednesday, 14 November at 7pm in the Redgrave Activities Centre. This would be a consultation meeting informing the community about plans to draft a Neighbourhood Plan. There would be more information about the evening coming directly from the Neighbourhood Plan team.
9. New Items:
 - 9.1 Review and Update of Council Documents: The PC reviewed the drafts of new Standing Orders and Financial Regulations and it was RESOLVED, with all in agreed, to accept the new Standing Orders and Financial Regulations, copies of which would go on the website.

- 9.2 Risk Assessment: The Council's policy for Risk Assessment had been expanded and reformatted to make it easier to understand. It was to consider the recommendations and defer decision to the November meeting.
- 9.3 Remembrance Day Event: Wing Commander Chris Davies had agreed to represent Redgrave.
- 9.4 Meeting Dates 2019: These were agreed as follows - 9 Jan; 6 Feb; 6 Mar; 3 Apr; 1 May; 5 Jun; 3 Jul; 4 Sep; 2 Oct; 6 Nov. As always, there are no August or December meetings. The January meeting would be a week late due to public holidays.
10. Correspondence:
- 10.1 SCC: The PC confirmed the footpath cutting programme for 2019, unchanged from the previous year.
- 10.2 MSDC: The Bid Round 2 for Community Infrastructure Levy funds was noted.
- 10.3 SALC: The PC noted the "Voice of the Councillor" event hosted by De Montfort University.
- 10.4 Environment Agency: The PC noted the request for feedback on flooding strategy and it was agreed to comment on the need for regular drainage/gully clearance.
- 10.5 Resident: The PC had received a request to purchase part of the Playing Field to add to a resident's garden. It was agreed to defer consideration until issues with the access were resolved.
- 10.6 Land Registry: The PC had received notice of an application for right of way over the access to the Old School Playing Field. It was agreed to ask the solicitor to look at this and respond to the Land Registry.
11. Finance:
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| 11.1 Account balance: | £ 27875.15 | |
| Income | £ 6,650.00 | MSDC Precept 2 nd half |
| 11.2 Accounts for Payment: | | |
| Admin Payments | £ 499.69 | Not itemised due to GDPR |
| T Gaddis | £ 60.00 | Grass cut/strim play area |
| D Newcombe | £ 75.00 | Knoll grass cut x 3 |
| PKF Littlejohn | £ 240.00 | External Audit Fees 2018 |
| Community Action Suffolk | £ 60.00 | Website Hosting 2018-19 |
| J Preston | £ 15.00 | Tree Warden Forum |
| Redgrave Community Shop | £ 750.00 | Feasibility report |
- RESOLVED, with all agreed, to approve payment of the accounts detailed above.
- 11.3 External Audit Report: The External Audit report was noted and would be posted on the website.
12. Matters carried forward from this meeting or to be brought to the attention of the council: The Clerk was still pursuing someone to cut the Old School Playing Field. It was noted that the grass around the entrance to the Town Pit was very overgrown and the Chairman agreed to investigate.
13. New matters for next meeting: None.
14. Next meeting: 7 November 2018.

The Chairman closed the meeting at 8.20pm.