

REDGRAVE PARISH COUNCIL MEETING - MINUTES 6 June 2018  
Held in the Redgrave Activities Centre at 7.30 pm

Present: Angela Bigley, Mike Denmark, Bob Hayward, Richard Hilton, Ann Preston, Neil Smith, Jason Walker, Parish Clerk and 23 members of the public.

1. Chairman's Opening: Mike welcomed everyone.
2. Apologies: John Giddings, Matthew Millard.
3. Declarations of interest: None.
4. Minutes of the meeting of 2 May 2018 were agreed as a true record.
5. Progress: The Clerk reported that there had been no feedback yet on questions asked at the last meeting about the possible weight restriction on the B1113.
6. Public Forum: Rob Marsh-Feiley from Hollins Architects was at the meeting to ask residents what they wanted on the land next to Charters Towers. The resounding answer was "nothing!". Someone spoke on behalf of 12 residents of The Green strongly objecting to the tree work at Holt House which had been the subject of an application in May. It was explained that the PC had not been happy about continued removal of trees on The Green but the trees in question were not thought to be significant enough to request that Mid Suffolk District Council put a tree preservation order (TPO) on them. The Clerk explained that with tree work notices, applicants had to give the local planning authority (MSDC) six weeks' notice before carrying out work on trees which were located in a conservation area but were not yet the subject of a tree preservation order. This gave the authority an opportunity to consider whether an TPO should be made to protect the trees. Only trees which had significant value to the community and were at risk of being felled, pruned or damaged in ways which would have a significant impact on the amenity of the area would qualify for a TPO. It was agreed that the Clerk would investigate whether a TPO could be applied to the wooded area of The Green.
7. Planning:
  - 7.1 Applications:
    - 7.1.1 Willow Cottage, The Street. DC/18/02497. Notification of works to Trees in a Conservation Area - T1 (Cedar) - Raise crown to 5m and reduce 3x over extended branches over neighbour's garden. T2 (Golden Cypress) - Remove tree to ground. It was RESOLVED, with all agreed, to have no objection.
  - 7.2 Decisions:
    - 7.2.1 Park Lodge, Hall Lane. DC/18/01094. Householder Planning Application - Erection of single storey pitched roof garage/workshop and erection of estate railings to North East boundaries. Planning Permission GRANTED.
    - 7.2.2 Charters Towers, Gallows Hill. DC/18/01303. Submission of details under outline planning permission DC/17/03650 - Erection of 1 No detached dwelling and garage and construction of new vehicular access. Reserved Matters APPROVED.
    - 7.2.3 Holt House, The Green. DC/18/01713. Notification of works to Trees in a Conservation Area. Reduction of group of Beech trees. Reductions and shape Laurel. Reduce Maple away from property. Removal of Maple. Removal of dwarf Conifers. Hawthorn re-hedging. Group of Laurels and Spruce reduction. Hawthorn reduction and tidy. Removal of Conifer. Group of thorn removal or reduction. NO OBJECTION.
    - 7.2.4 Mill House, The Street. DC/18/01591. Outline Planning Permission (All Matters Reserved) - Erection of 1 No. dwelling. WITHDRAWN.
8. Ongoing Items:
  - 8.1 Old School Playing Field: The speed survey on Half Moon Lane had been concluded and the information would be submitted at the July meeting.
  - 8.2 Land Registry: The Land Registry had concluded the objection to the recent land registration of the old school playing field by removing the access land from the registration. This was on the grounds that ownership had not been proven sufficiently. The solicitor had enquired about establishing a right of access and this would be reported on in July.

- 8.4 Neighbourhood Plan: Seven people had expressed interest in working on a Neighbourhood Plan. The Clerk would give them information about NHPs and put them in touch with each other.
9. New Items:
- 9.1 Highways Issues: The PC noted the information from a recent briefing about Highways matters. It would be put on the website.
- 9.2 Playing Field Lease Renewal: The PC discussed plans for renewal of the lease in 2021 and it was proposed that RATs activities needed to be better publicised. The Chairman suggested that publicising minutes could be brought up at the next RAT meeting and an advert could go in the parish magazine. It was also suggested that RAT issue village-wide survey to find out what the community thought about the hall and its future.
10. Correspondence:
- 10.1 Hollins Architect: Hollins had requested a steer on development at Land next to Charters Towers and the public forum had indicated strongly that it would not like to see any development at all on the site.
- 10.2 Suffolk Police: The PC noted the information about the new Community Engagement Officer, PC Stefan Henriksen. It would be forwarded to the Neighbourhood Watch.
11. Finance:
- 11.1 Account balance: £ 23,122.66  
Income £ 3,803.94 VAT Refund
- 11.2 Accounts for Payment:
- |                          |          |                                  |
|--------------------------|----------|----------------------------------|
| Admin Payments           | £ 378.67 | Not itemised due to GDPR         |
| Redgrave Amenities Trust | £ 300.00 | s133 grant for Activities Centre |
| Spire Solicitors         | £ 300.00 | Add'l Land Registration work     |
| T Gaddis                 | £ 120.00 | Play Area cutting x 2            |
| D Newcombe               | £ 75.00  | Knoll cutting x 3                |
- RESOLVED, with all agreed, to approve payment of the accounts detailed above.
- 11.3 Inspection of the Financial Statement for Year Ending 31<sup>st</sup> March 2018: The Clerk presented the Financial Statement and supporting documents for the year ending 31<sup>st</sup> March 2018. The Council RESOLVED, with all agreed, to approve and sign the accounts submitted, including the Annual Governance Statement.
- 11.4 To note the Internal Audit Report for Year Ending 31<sup>st</sup> March 2018. The PC noted that the internal audit report, prepared by Julian van Beveren.
- 11.5 To approve the signing of the Annual Return Year Ending 31<sup>st</sup> March 2018. The Annual Return for the Year Ending 31<sup>st</sup> March 2018 was then presented for approval. The Council RESOLVED, with all agreed, to approve the signing of the Accounting Statements.  
The Council noted that the accounts were due with the external auditor, PKF Littlejohn, on 11 June 2018 and the period during which the accounts would be open to public inspection was between 06 June – 17 July. A notice to this effect had been posted on the parish notice board on 5 June.
- 11.6 Annual Review of the Council's Risk Assessment Policy. The PC noted that this would take place in October along with review of the Standing Orders and Financial Regulations.
12. Matters carried forward from this meeting or to be brought to the attention of the council: It was reported that Footpath 2 was very overgrown and this would be reported to the Public Rights of Way team at Suffolk County Council. The Clerk would also report to SCC about the internal flooding at the Chairman's property due to problems with road drainage. The Clerk would also report the missing street sign for The Street at the junction with Fen Street.
13. New matters for next meeting: None.
14. Next meeting: 4 July 2018.

The Chairman closed the meeting at 8.48pm.

Item 11.2 – Admin Payments

L Jackson-Eve	£ 214.24		Salary May 2018
L Jackson-Eve	<u>£ 77.66</u>		Expenses May 2018
		£291.90	Total to L Jackson-Eve
Suffolk County Council	£ 15.65		Pension May 2018 – employee contribution
Suffolk County Council	<u>£ 71.12</u>		Pension May 2018 – employer contribution
		£ 86.77	Total to Suffolk County Council
<b>TOTAL ADMIN</b>		<b>£378.67</b>	