

REDGRAVE PARISH COUNCIL MEETING - MINUTES 11 May 2016

Held in the Redgrave Activities Centre at 7.30 pm

Present: Mike Denmark, Bob Hayward, Ann Preston, Neil Smith, Jason Walker, 4 residents and the Parish Clerk.

1. Apologies: John Giddings and Richard Hilton.
2. Chairman for the Year 2016/17: It was RESOLVED, with all agreed, to elect Mike Denmark.
3. Chairman's Declaration of Acceptance of Office: This was signed by the Chairman.
4. Vice Chairman for the Year 2016/17: It was RESOLVED, with all agreed, to elect Neil Smith.
5. To elect Council Officers and Representatives to outside bodies: It was RESOLVED, with all agreed, to elect the following:
 - Tree Officer (J Preston)
 - Trustees, Charity for Needy & Mary Foster Charity (M Wilby & J Walker)
 - Little Ouse Project Trustee (B Hayward)
 - Redgrave Amenities Trust (C Denmark, J Preston & J van Beveren)
 - Footpaths Officer (J Preston)
 - Gressingham Foods Liaison (J Giddings & J Walker)
 - War Memorial (A Robinson)
6. Declarations of interest: Cllr Smith in items 9.1.2 and 9.1.3. Cllr Smith left the room during the discussions.
7. Minutes of the meeting of 13 April 2016 were agreed as a true record.
8. Public Forum: 7.45pm RESOLVED, with all agreed, to adjourn the meeting for the public forum. *There was a discussion about how the local charities advertised the availability of grants. Matthew Millard expressed interest in becoming a parish councillor.* The Chairman reconvened the meeting at 7.47pm. A prospective candidate for parish councillor, Matthew Millard, was considered by the Council. It was RESOLVED unanimously to co-opt Mr Millard, who was invited to take his seat on the Council.
9. Planning:
 - 9.1 Applications:
 - 9.1.1 The Grange, Hinderclay Road. Ref. 1775/16. Change of use and extension of existing dwelling, associated outbuildings and paddocks to commercial offices with ancillary research kitchen, fitness suite, open space, and car parking provision utilising existing vehicular access. It was noted that two trees would be cut down to make room for the new car parking. It was RESOLVED, with all agreed, to have no objection but to comment that it would be good to see the trees retained or replaced elsewhere on site.
 - 9.1.2 Barn at Knoll Cottage, The Street. Ref. 0339/16. Removal of lean-to roof. Erection of extension to existing lounge and erection of pitched roof - all on rear elevation of barn. It was RESOLVED, with all agreed, to have no objection.
 - 9.1.3 Knoll Cottage, The Street. Ref. 0340/16. To remove lean to roof and extend the lounge and build new pitched roof showing the tie beams internally and vaulted up to collars and reusing some timbers and roof tiles. Listed Building Consent. It was RESOLVED, with all agreed, to have no objection.
 - 9.2 Decisions: None.
10. Ongoing Items:
 - 10.1 Community Assets: The PC noted the letter from the owner of The Cross Keys stating that MSDC had not passed on to the Parish Council an offer to buy the pub before planning for the holiday lodges was implemented. This would be investigated with MSDC. The Parish Council RESOLVED, with all agreed, to delegate authority to Jason Walker to sign the declaration forms for registering Council properties.
 - 10.2 Traffic Issues: It was agreed to ask Highways whether there were any statistics available on the amount of HGV traffic through the village. A number of residents were willing to conduct a survey. It was also agreed to set out all issues related to HGV traffic in a letter to County Cllr Jessica Fleming.

- 10.3 Speedwatch: The PC noted the provisional request to replace the battery charger for the Speedar device – its demise had not been confirmed. The Council RESOLVED, with all agreed, to spend up to £90 on a replacement charger, should it be needed.
11. New Items:
- 11.1 Draft minutes of Annual Parish Meeting on 13 April 2016: These were agreed as a true record.
- 11.2 Redgrave Shop: The PC noted that the insurance payment arrears had been paid by the Shop and a request had been made to County Cllr Fleming for the required funds. Prior to next year's payment due date, the Shop would seek advice on the level of insurance needed. It was also agreed that the PC would support investigations into the Shop's future in the village.
12. Correspondence:
- 12.1 SCC: Councillors noted the update on events during the Year of Walking.
- 12.2 SALC: The PC noted the information on new guidance for Governance and Accountability which would be mandatory at end of the 2016/17 financial year.
- 12.3 SALC: The PC noted the information about the 2016-17 Transparency Fund and agreed to apply for reimbursement of internet costs and the cost of the Clerk updating the website with the required information.
- 12.4 Sheepwatch: Councillors noted the information on protecting sheep from dogs.
- 12.5 SCC: The PC noted the new hours for Suffolk Household Waste and Recycling Centres. All Centres would be closed on Wednesdays from 1 June.
13. Finance:
- 13.1 Account balance: £31,838.51
- 13.2 Accounts for Payment:
- | | | |
|---------------------|----------|-------------------------------|
| L Jackson-Eve | £ 276.84 | Salary Apr 2016 |
| | £ 31.17 | Expenses Apr 2016 |
| Road Runner TCA Ltd | £ 44.40 | Battery for Speedar x 1 |
| John Tacey | £ 325.00 | Refurbishment of Village Sign |
| SALC | £ 237.04 | Membership Fees 2016-17 |
- RESOLVED, with all agreed, to approve payment of the accounts detailed above.
- 13.3 Inspection of the Financial Statement for Year Ending 31st March 2016: It was RESOLVED, with all agreed, to accept the Financial Statement.
- 13.4 To approve the signing of the Annual Return Year Ending 31st March 2016: It was RESOLVED, with all agreed, to sign the Annual Return.
- 13.5 Annual Review of the Council's Risk Assessment Policy: This was reviewed and accepted pending confirmation of the level of fidelity guarantee cover.
14. Ideas for improvements to the village: The Clerk would talk to Highways again about the possibility of a gate at the village entrance.
15. Matters carried forward from this meeting or to be brought to the attention of the council: The Clerk would report potholes near the B1113/Fen Street junction and on the road to Wortham.
16. New matters for next meeting: Redgrave Amenities Trust could no longer support the maintenance of the play area in addition to the Activities Centre.
17. Next meeting: 8 June 2016

The Chairman closed the meeting at 9.06pm.