

REDGRAVE PARISH COUNCIL MEETING - MINUTES 11 March 2015

Held in the Redgrave Activities Centre at 7.30 pm

Present: Jan Cresswell, Mike Denmark, John Giddings, Bob Hayward, Richard Hilton, Ann Preston, Neil Smith, Jason Walker, County Cllr Jessica Fleming, District Cllr Derek Osborne, three residents, Parish Clerk.

1. Chairman's Opening: Jason welcomed everyone.
2. Apologies: None.
3. Declarations of interest: None.
4. Minutes of the meeting of 11 February 2015 were agreed as a true record.
5. Progress reports not covered by this agenda: None.
6. Public Forum: 7.34pm RESOLVED, with all agreed, to adjourn the meeting for the public forum. *Cllr Derek Osborne revealed that he would be standing for Cllr Sara Michell's ward at the election on 7 May as she would not be standing for re-election. Cllr Fleming reported on a new Waste Transfer site proposed by the County Council. This would consolidate the County depot and waste recycling site at a preferred location near the British Sugar plant in Bury St Edmunds. She also thanked the PC for a request for funding for the proposed new Vehicle Activated Sign and warned the PC that the approval process for VA Signs was slow due to the requirement for a risk assessment for each post (Redgrave was proposing four locations). Additionally, the Highways department was not keen on permanent VA Signs as it was felt that their effect diminished with familiarity.*

The Chairman reconvened the meeting at 7.46pm.

7. Planning:

7.1 Applications: None.

7.2 Decisions: None.

8. Finance:

8.1 Budget Report and Account balance: £28,906.53

8.2 Accounts for Payment:

L Jackson-Eve	£ 308.38	Sal/Exp Feb 15
HMRC	£ 41.60	PAYE for LJE
LCPAS	£ 6.66	Elections Briefing LJE
Redgrave Amenities Trust	£ 210.00	Hall Hire Fees for 2014
Suffolk County Council	£ 140.37	Street Lights Maint/Energy 2014-15

RESOLVED, with all agreed, to approve payment of the accounts detailed above.

8.3 Grants for Payment (agreed on 11 Feb 2015, minute 10.6):

RBR PCC	£ 300.00	Churchyard Maint. (s214(6) LGA 1972)
Redgrave Amenities Trust	£ 300.00	Play Area Maint. (s137 LGA 1972)
Suffolk Accident Rescue Service	£ 100.00	s137 LGA 1972
East Anglia Air Ambulance	£ 100.00	s137 LGA 1972
Rural Coffee Caravan Info Proj	£ 50.00	s137 LGA 1972
Neighbourhood Watch	£ 50.00	s137 LGA 1972
Citizens Advice Bureau	£ 50.00	s137 LGA 1972
EACH	£ 50.00	s137 LGA 1972
Home Start	£ 50.00	s137 LGA 1972

RESOLVED, with all agreed, to approve payment of the grants detailed above.

9. Ongoing Items:

9.1 Town pit /Allotments: see Affordable Housing

9.2 Affordable Housing: It was reported that the meeting with Hastoe Housing to discuss a new development in the village had gone well. Hastoe had agreed to consider the Town Pit land for a potential housing site and would carry out some necessary checks with planning and housing at Mid Suffolk District Council. Hastoe felt that if the development took place on parish-owned land, the additional funds saved could facilitate a higher-spec build. It

was noted that regulations had changed and would now permit a small element of building for the private market within the larger housing association development.

- 9.3 Speed Monitoring: A new Speedwatch Area sign had been erected at the south entrance to the village on the B1113.
 - 9.4 Planting at Village Entrance: The Clerk would contact the Garden Club to request the quote for planting materials.
 - 9.5 Community Assets Working Party: It was reported that the zip wire had been repaired and new bark surfacing put down where necessary. The small children's swings would be repaired next along with some minor repairs to safety surface borders, both due to take place before the end of the month. The train would be repaired at a later date. The PC expressed its appreciation for all of the work by councillors and other volunteers.
 - 9.6 Status of Redgrave Shop Lease: It was reported that negotiations were continuing, now with the aid of a solicitor, and some forward steps had been taken. The District and County Council had both been very supportive.
 - 9.7 Verge Cutting: nta
 - 9.8 Internal Controls Review: Cllr Preston had reviewed the accounts procedures, based on the internal controls checklist provided by the Suffolk Association of Local Councils, and had signed off on them. It was RESOLVED, with all agreed, to accept the review.
 - 9.9 'No Parking' Signs on The Knoll: It was reported that new signs could be produced at no cost to the PC and had been ordered.
 - 9.10 Phone Box: The Clerk had confirmed with BT that the phone box was still in use and had put in a request to have it painted. This would be done during BT's "painting season" which was April to October. An offer from BT to clean the phone box had been accepted and that had already been carried out.
 - 9.11 Grants: Consideration of a grant to Redgrave Football Club would be deferred until the next meeting as the requested information had not been received.
10. New Items:
- 10.1 Councillor Vacancies and Upcoming Elections: Nomination papers were passed out to councillors who wished to stand for election on 7 May and the Clerk explained the procedure for filing papers. The completed papers were due by 9 April but would not be accepted by Mid Suffolk before 23 March.
 - 10.2 Standing Orders and Financial Regulations: The Standing Orders were reviewed and no changes were made. The Financial Regulations were reviewed and the PC RESOLVED to accept the changes proposed by the Clerk, with the final copy to be presented and signed at the next meeting.
 - 10.2 Internal Auditor: It was RESOLVED, with all in favour, to appoint Julian van Beveren as internal auditor for the year-end accounts.
11. Correspondence:
- 11.1 MSDC: The dog/litter bin locations in the village were confirmed.
 - 11.2 MSDC: It was noted that the Suffolk Walking Festival was on from 9th - 31st May 2015. More information and the full programme of walks could be found on the festival website: www.suffolkwalkingfestival.co.uk.
12. Ideas for improvements to village: None.
13. Matters carried forward from this meeting or to be brought to the attention of the council: None.
14. New matters for next meeting: Cllr Hayward reported that Anglian Water wished to upgrade the sewage works behind the new housing on Churchway and as part of that development would like to park equipment at the Activities Centre. A meeting was planned on site for Thursday, 19 March.
15. Next meeting: 8 April 2015

The Chairman closed the meeting at 8.27pm.