

REDGRAVE PARISH COUNCIL MEETING - MINUTES 6 November 2019
Held in the Redgrave Activities Centre at 7.30 pm

Present: Angela Bigley, Mike Denmark, John Giddings, Bob Hayward, Ann Preston, Jason Walker, the Parish Clerk, County/District Councillor Jessica Fleming and 5 members of the public.

1. Chairman's Opening: Mike welcomed everyone.
2. Apologies received: None.
3. Casual Vacancies: It was noted that Cllr Angela Clark had submitted her resignation due to personal commitments. The PC thanked her for her work on behalf of the community.
4. Declarations of interest: None.
5. Minutes of the meeting of 2 October 2019 were agreed as a true record.
6. Progress reports not covered on agenda: None.
7. Public Forum: County Cllr Jessica Fleming reported that there had been several Cabinet changes. A new public recycling centre was due to open at Fornham Road in Bury St Edmunds at the end of November, replacing the centre at Rougham Hill which would close. A charity Reuse shop would also be opening on site towards the end of the year. SCC was undertaking a review of school transport policy. This was being led by Chief Fire Officer Mark Hardingham in an independent review and would be delivered in two phases. Phase one would include evidence gathering and in phase two the evidence would be reviewed, and any changes recommended. This might lead to changes to the current School Travel Policy, or to elements of the Policy, to ensure it ran more efficiently and was consistent with DfE's Guidance (a review of which was recently completed).

As District Cllr, Jessica reported that Mid Suffolk was extending its free swims offer during the Christmas holidays from 20 December 2019 to 5 January 2020 inclusive at Mid Suffolk Leisure Centre and Stradbroke Swimming Pool. Suffolk's Recycling Centres were offering free 'Reduce, Reuse and Recycle' sessions to interested parties to learn more about ways to reduce waste and recycling, also available at www.suffolkrecycling.org.uk. Neighbours, parish or community groups were invited to set up a session by emailing sharon.lockhart@fccenvironment.co.uk.

Babergh and Mid Suffolk continued to offer all families a tree to mark the arrival of every new child. The 2019 scheme was open to any family living in the districts which had celebrated a new arrival, born or adopted, during 2019. Memorial trees were available to parents who lost a child during the same period. Details could be found on the website at <https://www.midsuffolk.gov.uk/environment/tree-for-life/>

A member of the public asked Cllr Fleming to investigate the timing of the approval for the development at Hall Lane so close to the deadline for the Local Plan consultation and the changes to the settlement boundary.

8. Planning:
 - 8.1 Applications:
 - 8.1.1 The Priory, Half Moon Lane. Ref. DC/19/04926. Notification of Works to Trees in a Conservation Area - Reduce 1No Walnut tree (T1) to previous pruning points. It was RESOLVED, with all agreed, to have no objection.
 - 8.2 Decisions:
 - 8.2.1 Land North of Fen Street, Fen Street. Ref: DC/19/03967. Planning Application. Use of land for siting of 2no. holiday cabins with provision of parking, treatment plant and solar panels using existing vehicular access. Planning Permission GRANTED.
9. Ongoing Items:
 - 9.1 Old School Playing Field: It was noted that registration of the field, including the access easement, was complete.
 - 9.2 Entrance Gateways: At the request of Suffolk County Council, the Clerk had written to landowners adjacent to the installation sites asking them to clear any vegetation near the verge at those sites.
 - 9.3 Neighbourhood Plan: The Call for Sites had received no submissions so far and the deadline was 12 November. The committee was in the process of contacting businesses to get their input to the Plan. There were also going to be two drop-in information events

planned for Saturday, 30 November, from 10am-1pm at All Saints with bacon butties and coffee, and Tuesday, 3 December, from 6-8pm at the Cross Keys with mince pies and the bar would be open.

- 9.4 Tree Planting: This would take place at the old Town Pit on 30 November, with 150 trees to plant. The organisers were considering wildflower area and seating for future projects.
10. New Items:
- 10.1 GDPR Policies: Councillors reviewed the Information Protection Policy and Information Security Incident Policy. It was agreed to make some minor changes to the first document to clarify a few points and it was RESOLVED, with all agreed to accept the documents with those amendments.
- 10.2 Play Inspection Report: The PC considered the recommendations in the Play Area Inspection report. There were some significant repairs suggested and the Clerk would endeavour to get quotes before the January meeting.
- 10.3 Christmas Tree: Councillors agreed to give some consideration to who might be able to organise this in future.
11. Correspondence:
- 11.1 MSDC: The PC noted that there were no bids on the Redgrave Shop under Community Right to Bid and the property could now be sold on the open market.
- 11.2 Parochial Church Council: The annual request for funding for churchyard maintenance at St Mary's Redgrave was discussed and it was agreed to increase it by £200 for a total of £500 annually.
- 11.3 Parochial Church Council: The PC agreed to the request to hold Carols on the Knoll on the evening of Friday, 6 December.
12. Finance:
- 12.1 Account balance: £ 33,029.84
Income £ 0.00
- 12.2 Accounts for Payment (Nov):
- | | | |
|--------------------------|------------|----------------------------------|
| Admin Payments | £ 405.36 | Not itemised due to GDPR |
| Spire Solicitors | £ 1,820.00 | Registration of OSPF/easement |
| Botesdale Parish Council | £ 65.15 | War Memorial Insurance contrib |
| MSDC | £ 40.80 | Dog/Litter Bins – Add Fees + VAT |
| One Suffolk | £ 60.00 | Website Hosting 2019-20 |
| J Preston | £ 19.48 | Tree Planting supplies |
- RESOLVED, with all agreed, to approve payment of the accounts detailed above.
- 12.3 Accounts for Payment (Dec):
- | | | |
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| Admin Payments | £ 379.13 | Not itemised due to GDPR |
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- RESOLVED, with all agreed, to approve payment of the accounts detailed above.
- 12.4 Draft Budget 2020-21: It was agreed to get some quotes for the play area equipment before considering the draft budget further at the January meeting.
13. Matters carried forward from this meeting or to be brought to the attention of the council: Residents had contacted the PC about the tree on the Flatiron which had recently shed a large branch into the field. The Clerk would write to the owner to make them aware of residents' concerns about its health.
- The PC also approved a new sign for the Cross Keys PH to be installed on The Knoll. Although the fittings were permanent, the sign would be removable and more easily changed for different events than the current arrangement
14. New matters for next meeting: None.
15. Next meeting: 8 January 2020.

The Chairman closed the meeting at 8.57 pm.