

REDGRAVE PARISH COUNCIL MEETING - MINUTES 8 May 2019

Held in the Redgrave Activities Centre at 7.30 pm

Present: Angela Bigley, Angela Clark, Mike Denmark, Bob Hayward, Ann Preston, Jason Walker, Parish Clerk, County/District Cllr Jessica Fleming and 18 members of the public.

1. Apologies: John Giddings
2. Chairman for the Year 2019/20. It was RESOLVED, with all agreed, to elect Mike Denmark.
3. Chairman's Declaration of Acceptance of Office. This was signed by the Chairman.
4. Councillors' Declarations of Acceptance of Office. These were signed by all councillors present.
5. Vice Chairman for the Year 2019/20. It was RESOLVED, with all agreed, to elect Jason Walker.
6. To elect Council Officers and Representatives to outside bodies:
 - Tree Officer (J Preston)
 - Trustees, Charity for Needy & Mary Foster Charity (J Walker) – A request for new Trustees would be made again in the parish magazine.
 - Little Ouse Project Trustee (B Hayward)
 - Redgrave Amenities Trust (C Denmark, J Orves & J van Beveren)
 - Footpaths Officer (A Bigley)
 - Gressingham Foods Liaison (J Giddings & A Preston)
 - War Memorial (A Robinson)
7. Declarations of interest: None.
8. Minutes of the meeting of 3 April 2019 were agreed as a true record.
9. Public Forum: There was some discussion about the appeal in item 10.3.1, highlighting inconsistencies and misinformation.

A member of the public felt that the damaged village entrance sign at the south end of the B1113 was off-putting.

John Preston, the tree warden, made another plea for anyone interested in forming a group to form a Tree Plan for the village. This would be highlighted in the parish magazine.

County Cllr Jessica Fleming reported that she had stood successfully for Rickingham Ward in the recent District Council election so would be reporting for both County and District Council in future. *County:* The planning application for two roundabouts on the A140 at Yaxley and Thrandeston had been approved and construction was due to begin in the summer. A range of energy and environmental funding for community projects were available, with information on the Green Suffolk and Acre websites. *District:* The makeup of the new District Council would be finalised on 20 May. The District Council Planning department could still demonstrate a 5-year housing supply, but this was likely to be challenged by developers. The Joint Local Plan would enter its final consultation this summer. Finally, MSDC had partnered with the Norse Group to build new housing on Council-owned land.
10. Planning: *To include any applications received after the publication of the agenda.*
 - 10.1 Applications:
 - 10.1.1 Hawthorn Cottage, The Street. Ref. DC/19/02116. Application for Listed Building Consent - Replace rear bathroom window. It was RESOLVED, with all agreed, to have no objection.
 - 10.1.2 The Pink House, The Street. Ref. DC/19/02007. Notification of Works to Trees in a Conservation Area - Fell T1 (Swamp Cypress) and T2 (Tulip tree). It was RESOLVED, with all agreed, to have no objection.
 - 10.2 Decisions:
 - 10.2.1 Minton House, The Street. Ref. DC/18/03893. Planning Application. Application for Listed Building Consent. Remedial works to all roofs, replacement of barge boards to all gables and repair all water damaged timbers. Application Withdrawn.
 - 10.2.2 Hall Farm, Churchway. Ref. DC/18/04759. Planning Application. Change of use, conversion and extension of barn to tap room and bakery with associated car parking and beer garden. Planning Permission GRANTED.

- 10.2.3 Orchard House, Half Moon Lane. Ref. DC/19/00891. Householder Planning Application - Erection of an extension. Planning Permission GRANTED.
- 10.2.4 Maplefield, The Street. Ref. DC/19/00955. Householder Planning Application - Erection of a single storey rear extension and link extension to garage (Re-submission of DC/18/00795). Planning Permission GRANTED.

10.3 Appeals:

- 10.3.1 Land Adjacent To Charters Towers, Gallows Hill. Appeal Ref: APP/W3520/W/18/3211490. Planning Application - Erection of 30 No. residential units. It was RESOLVED, with all agreed, to comment on the appeal reiterating the PC's comments to the planning application and highlighting the dismissal of an appeal across the road at Pound Farm. The Pound Farm appeal had been dismissed for several reasons, including the effect on the Redgrave Conservation Area and this had direct relevance to the current appeal.

11. Ongoing Items:

- 11.1 Community Infrastructure Levy: Councillors had agreed to consider the use of existing neighbourhood CIL funds (£4,297.60), which the PC received directly and held as earmarked funds, for two projects which had been proposed at the April meeting. The Clerk had confirmed that neither were eligible projects for application to the general CIL fund held by Mid Suffolk District Council. It was noted that a new footway from the north end of The Street to Fen Lane, was, with a rough estimate of around £26,000, significantly more than could be funded by the neighbourhood CIL. It was agreed to shelve this project for now. The other proposal was for entrance gateways at both ends of the B1113 in Redgrave. Suffolk County Council Highways had given a quote of £3,642.71 for the professional services stage and an estimate of £5,700 for the construction stage. It was noted that the VAT included in those figures could be reclaimed, so the real sum for both stages would be around £7,785. Country Cllr Fleming had pledged to fund any project costs not covered by CIL. It was RESOLVED, with all agreed to put the existing CIL funds towards the entrance gates, subject to receiving a final quote based on the chosen design, a simple white gate with the 30mph roundel and the village name.
- 11.2 Neighbourhood Plan: The NHP Committee had interviewed consultants to support them in the production of the Plan and were in the process of making a final decision about who to appoint. Members had recently been on a course on neighbourhood plans and were meeting fortnightly. All meeting minutes were on the website. It was believed that the Plan could be completed, ready for submission, in another 18 months.

12. New Items: None.

13. Correspondence:

- 13.1 SCC: The PC noted the information on grass cutting in 2019. The B1113 verges would be cut in May and August and minor roads would be cut once during the summer. It was agreed to try to get quotes for further verge cutting but it was noted that SCC now required contractors who worked on the highway to have special training and an application to do the work would need to be made to the new Community Self-Help Programme. It was agreed to also get a quote for cutting the grips on Fen Street.
- 13.2 Suffolk Police: The Safer Neighbourhood Team (SNT) April newsletter was noted.
- 13.3 Resident: A letter from a resident suggested several infrastructure projects including new kerbing on the bend of the south-east section of the B1113 and repairs to the kerbing opposite, as well as extending the footway in front of The Old School House. It also requested a replacement footpath sign near Dennis Farmhouse, Half Moon Lane and a new bench at the village pond. The repairs to the kerbing had been requested and SCC had already agreed to replace the footpath sign. SCC would not provide new kerbing or footways. Councillors would inspect the bench at the village pond.
- 13.4 Resident: A letter from a resident reported broken toddler swings at the play area and some rusty screws which had been exposed on a piece of equipment. The swings would be replaced, and repairs made to the equipment as needed.

14. Finance:

14.1 Account balance: £21,065.61

14.2 Accounts for Payment:

Admin Payments	£ 446.18	Not itemised due to GDPR
SALC	£ 253.03	Membership Fees 19-20
Redgrave Parish Magazine	£ 130.00	Advert Fees 19-20
D Newcombe	£ 90.00	3 x Cuts at The Knoll
T Gaddis	£ 130.00	2 x Cuts at Play Area
J McGill	£ 66.20	Neigh Plan Workshop Fee/Exp

RESOLVED, with all agreed, to approve payment of the accounts detailed above.

14.3 Inspection of the Financial Statement for Year Ending 31st March 2019: The Clerk presented the Financial Statement and supporting documents. The Council RESOLVED, with all agreed, to approve the accounts submitted.

14.4 To note the Internal Audit Report for Year Ending 31st March 2019: The PC noted that the internal audit report, prepared by Julian van Beveren.

14.5 To approve the signing of the Annual Return Year Ending 31st March 2019: The Council RESOLVED, with all agreed, to approve the signing of the Accounting and Annual Governance Statements and the Certificate of Exemption for smaller authorities certifying themselves as exempt from external review.

The Council noted that the period during which the accounts would be open to public inspection was between 17 June – 26 July. A notice to this effect would be posted on the parish notice board prior to that date.

15. Matters carried forward from this meeting or to be brought to the attention of the council: None.

16. New matters for next meeting: Councillor vacancies.

17. Next meeting: 5 June 2019.

The Chairman closed the meeting at 9.17pm.