

REDGRAVE PARISH COUNCIL MEETING - MINUTES 9 January 2019
Held in the Redgrave Activities Centre at 7.30 pm

Present: Angela Bigley, Angela Clark, Mike Denmark, John Giddings, Bob Hayward, Jason Walker, County Councillor Jessica Fleming, Parish Clerk, 12 members of the public and Paul Sutton of Strutt and Parker.

1. Chairman's Opening: Mike welcomed everyone.
2. Apologies received: Richard Hilton, Ann Preston
3. Declarations of interest: None.
4. Minutes of the meeting of 7 November 2018 were agreed as a true record.
5. Progress reports not covered on agenda: The Clerk reported that former PC member Neil Smith had cut the Old School Playing Field and there was the possibility of a meeting on 4 February with Susie Philips from the Llanover Estate to discuss access to the Field.
6. Public Forum: County Cllr Fleming reported that an application has been submitted for roundabouts on the A140 near Eye. The application could be viewed, and comments made on the Suffolk planning register online. The Sizewell C Stage 3 Pre-Application Consultation had opened on 4th Jan and the deadline for comments was 29th March. All the Stage 3 documentation and details on how to respond could be found on the EDF website. Cllr Fleming asked parents to let her know if they experienced problems with changes to the new school transport policy as it starts to phase in for the following school year.

A member of the public asked whether residents could wash street/road signs if they wished. Cllr Fleming replied that SCC was working on protocols for local working parties to do work on signs, etc.

Paul Sutton from Strutt and Parker was at the meeting to speak about the proposed development in Hall Lane, following up on the outline application considered by the PC in February 2018. The main changes were to the layout and mix of the houses which now numbered 9 – down from 25 originally and 17 in the previous planning application – with two affordable homes (housing association/shared equity) and seven market homes. The current proposed mix was two 2-bed, four 3-bed and three 4-bed homes. The access had been moved farther south as this allowed a 90m visibility splay rather than the previous 45m and a new boundary stopped at the Conservation Area Boundary. Following comments on the previous application, a reptile survey had been carried out in the summer and he reported that this had revealed nothing of great significance. A landscape assessment had also been carried out to allow the developer to minimise the impact of the development on the landscape. The architect had researched local housing design following previous comments about them looking as if they could be anywhere and felt they were now more in keeping with the locality. Finally, they were considering adding renewables such as charging points.

The forum discussed the lack of bungalows and Mr Sutton pointed out that these had been replaced with 1½ storey houses with a downstairs room suitable for a bedroom. It was also felt that the access would still be unsafe near the bend in the B1113, particularly for pedestrians crossing over to the pavement into the village. Mr Sutton stated that there would be pavement on the west side of the road from the development until opposite Half Moon Lane to improve safety. Finally, concerns were raised about the purpose of the large open space on site and who would undertake its future management. Mr Sutton explained that this was to preserve the historic Redgrave Green and management of the space had not been dealt with as part of the application.

7. Planning:
 - 7.1 Applications:
 - 7.1.1 Land West of Hall Lane, The Street. Ref. DC/18/05289. Planning Application. Construction of 9 dwellings with associated access and landscaping. It was noted that the new application had addressed most of the concerns the PC had expressed about the previous application and it was difficult to find legitimate planning reasons to object to it. However, the future management of the site had not been addressed and this was of some concern to residents. It was therefore RESOLVED, with all agreed, to object to the application unless a landscape design/management plan was required by condition of

planning permission, prior to the development taking place, to include details of landscape works, management responsibilities and maintenance schedules for all landscape areas.

7.2 Decisions:

7.2.1 The Mill House, The Street. Ref. DC/18/03950. Planning Application. Erection of a dwelling and creation of a new vehicular access. Planning Permission GRANTED.

7.2.2 All Saints Church, The Street. Ref. DC/18/04604. Notification of works to Trees in a Conservation Area - Lime (L1 and L2) Crown reduction and shaping, remove or reduce lower branches and remove dead wood. NO OBJECTION.

7.2.3 All Saints Church, The Street. Ref. DC/18/04255. Planning Application - Alterations to the south entrance to the building. Planning Permission GRANTED.

7.2.4 Knoll Cottage, The Street. Ref. DC/18/04650. Notification of works to Trees in a Conservation Area – T1 (Acer Negundo) Reduce Crown by 3m. NO OBJECTION.

7.2.5 Orchard Cottage, Half Moon Lane. Ref. DC/18/04667. Householder Planning Application - Erection of an extension. Planning Permission GRANTED.

8. Ongoing Items:

8.1 Weight Restriction: The PC considered the reply from Suffolk County Council to the complaint about its handling of this request and noted its apologies for communication faults. SCC confirmed that a weight restriction was not appropriate on the B1113 because it was classified as a “local lorry route”. It also suggested that changes could be made to lessen the effect of lorries on the verges and make pavements safer for pedestrians. The Clerk would investigate options.

8.2 Neighbourhood Plan: At the November public meeting about the Neighbourhood Plan it was agreed that it should go ahead, and 20 people came forward to assist with the preparation of the Plan. Of those, six agreed to be on the Steering Group (SG) – Chair: Charley Denmark, Secretary: Janet McGill, Treasurer: John Giddings, Project Planning: Chris Giddings and Research & Guidance: Jon Huckle and Shirley Shepherd. It was noted that the PC was required to be the lead body for development of the Plan, but Neighbourhood Plans were intended to be a community project and the SG would be carrying out the work. Terms of reference would be drawn up to formalise the arrangement. Its general support having been confirmed at the November PC meeting, the Parish Council RESOLVED, with all agreed:

- to give formal approval for the drafting of the Redgrave Neighbourhood Plan (RNP) under the leadership of the Redgrave Neighbourhood Plan Steering Group (SG) as approved by the community on 14 November 2018;
- to note the designation of the parish boundary as the area of the Plan;
- to delegate authority to the SG to apply for any grant funding needed for the production of the RNP as determined by the SG and authorised on behalf of the PC by the Clerk to be reported at the following meeting of the PC;
- to delegate authority to Cllr Giddings/the Clerk to approve expenditure of up to £300 for admin costs such as printing, distribution, training and related expenses, with invoices or expense claims to be submitted for payment at the following meeting of the PC;
- to note that expenditure of over £300 should first be agreed at a meeting of the PC;
- to require quarterly updates from the SG on the RNP budget;
- that the SG is authorised to interview and hire consultants to provide expert advice and support during the production of the RNP to be paid for out of funds earmarked by the PC for the RNP and those secured by grant, subject to formal approval of its choice at the following meeting of the PC.

It was noted that the SG might wish to offer a prize for the design of a logo for the Neighbourhood Plan and this would also serve as further publicity. It was RESOLVED, with all agreed, that a £50 voucher for the Cross Keys pub would be an appropriate prize.

9. New Items:

9.1 Play Inspection Report 2018: It was noted that some low-medium risk repairs were necessary, and Cllr Denmark would undertake the repairs when the weather improved.

9.2 Annual Parish Meeting: It was agreed to hold the Annual Parish Meeting on 3 April at 7pm, prior to the regular meeting of the PC. The deadline for community reports was 22 March.

10. Correspondence:
- 10.1 MSDC: The 2019-20 precept and tax base arrangements were noted.
- 10.2 SCC: The new guidance on Riparian Ownership (owning or living next to a watercourse including drainage ditches) was noted.
- 10.3 Redgrave Amenities Trust: The annual grant request for £300 and RAT's annual accounts were noted. This grant had been agreed in the budget and would be paid in February.
11. Finance:
- 11.1 Account balance: £ 25,341.39
- 11.2 Accounts for Payment:
- | | | |
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| Admin Payments | £ 528.07 | Not itemised due to GDPR |
| MSDC | £ 58.45 | Annual Play Inspection |
| Botesdale PC | £ 497.00 | War Memorial Clean |
| Botesdale PC | £ 64.32 | War Memorial Insurance |
| Redgrave Amenities Trust | £ 264.00 | Hall Hire 2018-19 |
- RESOLVED, with all agreed, to approve payment of the accounts detailed above.
- 11.4 Precept for 2018/19: The PC RESOLVED, with all agreed, to sign the form requesting a precept of £15,400 from Mid Suffolk District Council, as agreed on 7 November 2018, Minute 11.4.
12. Matters carried forward from this meeting or to be brought to the attention of the council: It was agreed to change the May meeting to the 8th May due to rules related to meetings held near the election on the 2nd.
13. New matters for next meeting: None.
14. Next meeting: 6 February 2019.

The Chairman closed the meeting at 8.54pm.