

REDGRAVE PARISH COUNCIL MEETING - MINUTES 2 May 2018
Held in the Redgrave Activities Centre at 7.30 pm

Present: Angela Bigley, Mike Denmark, Bob Hayward, Richard Hilton, Ann Preston, Neil Smith, Jason Walker, Parish Clerk and 13 members of the public.

1. Apologies: John Giddings and Matthew Millard
2. Chairman for the Year 2018/19. It was RESOLVED, with all agreed, to elect Mike Denmark.
3. Chairman's Declaration of Acceptance of Office. This was signed by the Chairman.
4. Vice Chairman for the Year 2018/19. It was RESOLVED, with all agreed, to elect Neil Smith.
5. To elect Council Officers and Representatives to outside bodies (previous rep):
 - Tree Officer (J Preston)
 - Trustees, Charity for Needy & Mary Foster Charity (J Walker) – The Clerk would write to the school to request someone to attend meetings twice a year to consider applications for grants.
 - Little Ouse Project Trustee (B Hayward)
 - Redgrave Amenities Trust (C Denmark & J van Beveren) – A plea for a new Trustee would be made again in the parish magazine.
 - Footpaths Officer (A Bigley)
 - Gressingham Foods Liaison (J Giddings & A Preston)
 - War Memorial (A Robinson)
6. Declarations of interest: None.
7. Minutes of the meeting of 4 April 2018 were agreed as a true record.
8. Public Forum: The applicant for item 9.1.4 presented slides of the proposals for the site.
9. Planning: *To include any applications received after the publication of the agenda.*
 - 9.1 Applications:
 - 9.1.1 The Maltings, The Street. DC/17/04669. Re-Advertisement - Householder Application. Erection of rear summerhouse, storage area, lean-to shed and the erection of a porch. It was RESOLVED, with all agreed, to have no objection.
 - 9.1.2 The Maltings, The Street. DC/17/04670. Re-Advertisement – Application for Listed Building Consent. Erection of rear summerhouse, storage area, lean-to shed and the erection of a porch. It was RESOLVED, with all agreed, to have no objection.
 - 9.1.3 Charters Towers, Gallows Hill. DC/18/01303. Submission of details under outline planning permission DC/17/03650 - Erection of 1No detached dwelling and garage and construction of new vehicular access - Appearance, Landscaping, Layout and Scale. It was RESOLVED, with all agreed, to have no objection.
 - 9.1.4 Mill House, The Street. DC/18/01591. Outline Planning Permission (All Matters Reserved) - Erection of 1 No. dwelling. It was RESOLVED, with all agreed, to have no objection.
 - 9.1.5 Rose Cottage, Half Moon Lane. DC/18/01610. Householder Planning Application - Erection of single storey rear extension to form garden room. It was RESOLVED, with all agreed, to have no objection.
 - 9.1.6 Holt House, The Green. DC/18/01713. Notification of works to Trees in a Conservation Area. Reduction of group of Beech trees. Reductions and shape Laurel. Reduce Maple away from property. Removal of Maple. Removal of dwarf Conifers. Hawthorn re-hedging. Group of Laurels and Spruce reduction. Hawthorn reduction and tidy. Removal of Conifer. Group of thorn removal or reduction. It was RESOLVED, with all agreed, to have no objection but to point out to the tree officer at MSDC that this was historically a wooded area.
 - 9.2 Decisions:
 - 9.2.1 The Cottage, The Green. DC/18/00312. Planning Application - Erection of 2No detached dwellings and garages. Planning Permission GRANTED.
10. Ongoing Items:
 - 10.1 Redgrave Amenities Trust: There was some discussion about the £300 contribution the PC has paid every year towards the upkeep of the facilities at the Activities Centre. The Clerk had circulated information about the history of the payment which was a contribution

towards the playing field rent, agreed some time ago. It was RESOLVED, with 5 for and 2 against, to continue the payment this year.

- 10.2 Phone Box Conversion: A nearby resident had offered to fit out the phone box to house a book swap. It was RESOLVED, with all agreed, to approve funds for materials of up to £220.
- 10.3 Weight Restriction: The PC considered the estimate of £5,000-£7,000 for implementing an environmental weight restriction in Redgrave. This would still allow vehicles over that weight to pass through if they need local access. It would need a legal order to implement it and if there were significant objections, it might not go through, with the payment due either way. It was agreed to seek views in the Parish Magazine and to ask the County Council to look into how many lorries were going straight through the village, i.e. using it as a rat run from the A143 to the A1066. The Clerk would also ask whether a lower weight could be specified for access-only vehicles.
- 10.4 Community Infrastructure Levy: The PC RESOLVED, with all agreed, to approve the annual return form for CIL fund expenditure (£2,248.80 received in 2017-18) and note the need for a Parish Infrastructure Investment Plan to guide spending CIL funds.
- 10.5 Old School Playing Field: It was RESOLVED, with all agreed, to apply to the MSDC Community Led Housing Fund for a grant for the speed survey. It was noted that the Groundwork grant programme was no longer available.
- 10.6 Land Registry: The query about the inclusion of the access in the Old School Playing Field title had not yet been resolved by the solicitor.
- 10.7 Neighbourhood Plan: There had only been two expressions of interest in undertaking a Plan and it was agreed to advertise this one more time in the parish magazine, highlighting that a community without a Neighbourhood Plan would receive only 15% of the total with a cap of £100 per dwelling. It was estimated that 15% of the CIL for a development of 30 3-bed houses would be around £47,000. With the cap per dwelling (at 267 in Redgrave), the community would receive only £26,700 of that amount.

11. New Items:

- 11.1 Data Protection Documents: It was RESOLVED, with all agreed, to adopt the data protection policies and related documents presented by the Clerk, including an Information Protection Policy, an Information Security Incident Policy, an Assessment of Personal Data Held by the Council, a data Risk Assessment and privacy notices.

12. Correspondence:

- 12.1 MSDC: The PC noted the April payment of £2,148.80 in Community Infrastructure Levy and that payments were made twice yearly in April and October.
- 12.2 Police Commissioner: The dates of upcoming liaison meetings were noted, the nearest being at Stowmarket on 11 July.

13. Finance:

13.1 Account balance: £20,346.99

13.2 Accounts for Payment:

Admin Payments	£ 398.02	Not itemised due to new Data Protection Regulations
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SALC	£ 252.73	Membership Fees 18-19
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MSDC	£ 240.00	Dog/Litter Bin Emptying 18-19
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RESOLVED, with all agreed, to approve payment of the accounts detailed above.

14. Matters carried forward from this meeting or to be brought to the attention of the council: The playing field lease was coming up for renewal in 2021 and would need to be renegotiated over the next few years. In the meantime, it was agreed that there would need to be some consultation to determine how the community wanted to proceed.

15. New matters for next meeting: None.

16. Next meeting: 6 June 2018.

The Chairman closed the meeting at 8.50pm.