

REDGRAVE PARISH COUNCIL MEETING - MINUTES 3 May 2017  
Held in the Redgrave Activities Centre at 7.30 pm

Present: Matthew Millard, Ann Preston, Neil Smith, Jason Walker, 22 residents and the Parish Clerk.

1. Apologies: Mike Denmark, John Giddings, Bob Hayward and David Snashfold.
2. Chairman for the Year 2017/18: It was RESOLVED, with all agreed, to elect Mike Denmark.
3. Chairman's Declaration of Acceptance of Office: This would be signed by the Chairman at the next meeting of the Parish Council.
4. Vice Chairman for the Year 2017/18: It was RESOLVED, with all agreed, to elect Neil Smith.
5. To elect Council Officers and Representatives to outside bodies: It was RESOLVED, with all agreed, to elect the following:
  - Tree Officer (J Preston)
  - Trustees, Charity for Needy & Mary Foster Charity (M Wilby & J Walker)
  - Little Ouse Project Trustee (B Hayward)
  - Redgrave Amenities Trust (C Denmark, J Preston & J van Beveren)
  - Footpaths Officer - A plea for a new FO would be made in the parish magazine.
  - Gressingham Foods Liaison (J Giddings & J Walker)
  - War Memorial (A Robinson)
6. Declarations of interest: None.
7. Minutes of the meeting of 5 April 2017 were agreed as a true record.
8. Public Forum: *A number of residents had received a letter informing them that a planning application was in process for a proposed residential development at the rear of their properties, opposite Pound Farm at the north end of The Street. No planning application had been submitted for this site and the PC had no further information on the proposal.*
9. Planning:
  - 9.1 Applications: None.
  - 9.2 Decisions: None.
10. Ongoing Items:
  - 10.1 Community Assets: The PC had received notice under Community Right to Bid that the owner of the pub intended to dispose of the property. As it was an Asset of Community Value, the PC or another community interest group had the right to submit an expression of interest to bid for the property before 6 June 2016. An expression of interest would trigger the full moratorium period of six months during which the asset could not be disposed of before 25 October 2017. The group formed in April at the Annual Parish Meeting to look into the possible community purchase of the pub were doing a lot of preliminary work, including arranging a valuation, an information pack and a questionnaire for all Redgrave households. A public meeting was planned for 22 May. They were also looking into more formal legal arrangements for the group. The owner had asked them to give a definite steer on what they planned to do by early June. The Parish Council RESOLVED, with all agreed, to submit an expression of interest subject to finding out whether that "bid" could then be transferred to the group if and when it became a legal entity. The Parish Council also RESOLVED, with all agreed to pay for hall hire for the public meeting and for a parish magazine insert if needed. The Clerk reported that there was no update on the land registration for the allotments and town pit. As the playing field was now registered, it was agreed to meet again with planning officers to ask about possible development, possibly as a means of funding the purchase of the pub.
  - 10.2 Footpath/Verge Cutting: It was noted that the first footpath cut by SCC would take place between 8 May and 19 June and the second cut would take place between 24 July and 4 September. As there was little point in arranging cuts without knowing exactly when SCC would be carrying them out, it was agreed to wait until that could be determined. The Clerk would ask Les Bryant about verge cutting.

- 10.3 Neighbourhood Plan/Housing Needs Survey: It was noted that the Botesdale and Rickinghall Neighbourhood Plan Steering Group had turned down the request as a significant amount of time would be lost by adding Redgrave to the Neighbourhood Plan, as they would be required to repeat early consultation and the designated area application. It was agreed to apply for funding for the Housing Needs Survey.
- 10.4 Phone Box Ideas: The PC noted the ideas received from residents, including a book stall, a tourist information centre, a stained glass project with designs from St Botolphs children or an art gallery. It was agreed to ask for more feedback in the parish magazine.
11. New Items:
- 11.1 Draft minutes of Annual Parish Meeting on 5 April 2017: These were agreed as a true record.
12. Correspondence:
- 12.1 BFS: The PC noted the information about a new development in Redgrave behind The Street (Lopham end), as discussed in the public forum. The correspondence was a copy of the letter received by the residents which offered small areas of land for purchase, prior to redrawing the boundary.
13. Finance:
- 13.1 Account balance: £35,255.59
- 13.2 Accounts for Payment:
- |               |          |                         |
|---------------|----------|-------------------------|
| L Jackson-Eve | £ 247.12 | Salary Apr 2017         |
|               | £ 11.50  | Expenses Apr 2017       |
| D Newcombe    | £ 50.00  | Grass Cut The Knoll x 2 |
| L Bryant      | £ 150.00 | Verge Cut Nov 2016      |
| SALC          | £ 245.03 | Membership Fees 2017/18 |
- RESOLVED, with all agreed, to approve payment of the accounts detailed above.
- 13.3 Inspection of the Financial Statement for Year Ending 31<sup>st</sup> March 2017: It was RESOLVED, with all agreed, to accept the Financial Statement.
- 13.4 To approve the signing of the Annual Return Year Ending 31<sup>st</sup> March 2017: It was RESOLVED, with all agreed, to sign the Annual Return.
- 13.5 Annual Review of the Council's Risk Assessment Policy: This was reviewed and accepted.
15. Matters to carry forward and any additional matters: None.
16. New matters for next meeting: None.
17. Next meeting: 7 June 2017

The Vice-Chairman closed the meeting at 9pm.