

REDGRAVE PARISH COUNCIL MEETING - MINUTES 14 September 2016
Held in the Redgrave Activities Centre at 7.30 pm

Present: Mike Denmark, John Giddings, Bob Hayward, Richard Hilton, Matthew Millard, Ann Preston, Neil Smith, David Snashfold, Jason Walker, Parish Clerk and 7 members of the public.

1. Chairman's Opening: Mike welcomed everyone.
2. Apologies: None.
3. Declarations of interest: None.
4. Minutes of the meeting of 6 July 2016 were agreed as a true record.
5. Progress reports not covered by this agenda: It was agreed that Les Bryant would carry out the verge cutting at the end of September.
6. Public Forum: No member of the public wished to speak.
7. Planning:
 - 7.1 Applications: None.
 - 7.2 Decisions:
 - 7.2.1 Oak House, The Green. Ref. 2740/16. Formation of new dormer window to rear elevation of dwelling. Planning Permission GRANTED.
 - 7.2.2 St Mary the Virgin Church, Churchway. Ref. 2600/16. Repair of existing bell frame, installation of steel foundation grillage under bell frame, repair of belfry floor and walls; installation of external lighting protection system to tower. Listed Building Consent GRANTED.
8. Ongoing Items:
 - 8.1 Community Assets: The PC received notice that the tribunal on 20 July reviewing the Cross Keys Pub's status as an Asset of Community Value (ACV) concluded in a partially successful appeal and ordered the removal of the ACV listing from the rear plot of land at The Cross Keys Public House, which was the recent subject of a successful planning application for three holiday units. It was noted that the original listed title had been split by the owner following its designation as an ACV. The Clerk had requested from Mid Suffolk District Council a copy of the title map for details of the land included in the ACV. The PC also received notice under Community Right to Bid that the owner of Redgrave Community Shop intended to dispose of the property. As the Shop was an ACV, the PC or another community interest group had the right to submit an expression of interest before 12 October 2016. An expression of interest would trigger the full moratorium period of 6 months during which the asset could not be disposed of before 1 March 2016. The Parish Council RESOLVED, with all agreed, to submit an expression of interest. Cllr Preston had arranged a meeting on 21 September with the District Council's funding officer.
 - 8.2 Traffic Issues: Suffolk County Council had conducted the survey of HGV (lorry) traffic in the village over the summer and the conclusions were that the percentage of HGVs relative to other traffic was between 4.6% and 7.6% depending on the location. SCC's guide to lorry management said that typical HGV volumes for B class roads were between 4-8% so SCC did not support a weight restriction through the village. The Clerk had pointed out to SCC that it was not necessarily the volume but the difficulties HGVs encountered in particularly narrow parts of the B1113.
 - 8.3 Play Area: The PC had received the Play Inspection Report for 2016 and it was noted that all but one item was rated Low or Very Low Risk – the swings were felt to be in too close proximity to the monkey bars. Members would investigate whether the monkey bars could be moved. The Clerk had been looking into new safety surfacing for some of the items and presented grass matting as a cheaper alternative to soft pour. Grass matting consisted of rubber tiles with regular openings through which turf could grow and provided an environmentally friendly, easily installed and easily maintained safety surface. This would be considered further in October.

- 8.4 Speedwatch Report: The area PCSO had informed the Speedwatch co-ordinator, Brenda Prosser-Snelling, that the Speed Enforcement Team would be making Redgrave Street a priority during September and it would remain on their list for future surveillance. In order to ensure that no argument could be put forward that the signs along the stretch of the main road through the village were obscured or unreadable, thus affecting potential Police prosecutions, Brenda and her husband had cleaned all road signs in The Street and cleared any surrounding vegetation. Their efforts were much appreciated by the PC.
9. New Items:
- 9.1 Review and Update of Council Documents: The PC reviewed the drafts of new Standing Orders and Financial Regulations and noted that any references to Botesdale would be changed to Redgrave. With that amendment it was RESOLVED, with all agreed, to accept the new Standing Orders and Financial Regulations, copies of which would go on the website.
10. Correspondence:
- 10.1 SCC: The PC noted that Community Action Suffolk would take over hosting Onesuffolk websites from SCC. It was RESOLVED, with all agreed, to pay the new annual charge of £50. Chris Tindall had reported that she rarely received notices for the events section and transferring details of events from the parish magazine was not practicable. Cllr Millard agreed to take over this page for the next six months to see if it could be improved. The Clerk agreed to add a link on the website to the Redgrave Amenities Trust page on Facebook.
- 10.2 SALC: The information about the Housing and Planning Act 2016 Neighbourhood Planning was noted.
- 10.3 J Baird: The concerns about the state of the pavement/verge along Hall Lane between entrances to Half Moon Lane were noted. The PC felt the pavement itself was in reasonable condition and the verge had been cut by SCC since the letter was received. However, there were other concerns about the state of Redgrave's footpaths and the PC agreed to discuss this in more depth at the next meeting with the aim of improving upkeep.
11. Finance:
- 11.1 Budget Report and Account balance: £30,876.87
- 11.2 Accounts for Payment: It was noted that the last two payee names listed on the agenda were incorrect. All other details were correct. The amended payment details were as below:
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| L Jackson-Eve | £ 259.97 | Salary August 2016 |
| | £ 88.00 | Expenses (Stamps/Ink) August 2016 |
| D Newcombe | £ 50.00 | Cutting Knoll June/July 2016 |
| BDO LLP | £ 120.00 | External Audit Fees |
- RESOLVED, with all agreed, to approve payment of the accounts detailed above.
- 11.3 Internal and External Audit Reports: It was noted that there were no issues with the reports.
12. Matters carried forward from this meeting or to be brought to the attention of the council: The PC agreed to the request from the Parochial Church Council to have carols on the Knoll on Friday, 2 Dec at 6.45 pm. There would be refreshments, a band and a generator for the lights.
13. New matters for next meeting: Footpaths.
14. Next meeting: 12 October 2016

The Chairman closed the meeting at 9.00pm.