



Redgrave Parish Council

Proposal for Provision of a Recreation Ground/New Children's Playground

Contents

Introduction.....	3
Statement of Intent	3
Scope	4
Recreation Ground/Playground Provision Strategy	4
Parish Council Action Plan	4
Why? - Defining the Need.....	5
What? Facilities to be Provided	6
How?.....	7
Site Preparation	7
Design, Supply and Installation	7
Safety	8
Post Installation Safety Inspection	8
Risk-Benefit Assessment	8
Ongoing Maintenance & Safety Inspection Regime.....	9
Playground Signage.....	9
Costs & Funding	10
Initial Costs of Phase 1	10
Ongoing Support & Maintenance Costs of Phase 1.....	11
Planning Permissions	12
Where? - Land to be used for the Recreation/Ground Playground	12
Who? - Supply.....	13
When? – Project Schedule	14
Conclusions.....	14
Annexes:	15
Annex A - Survey Questionnaire	15
Annex B - Poster for Public Engagement.....	15
Annex C - Detailed Analysis of Survey	15
Annex D - Analysis of Equipment Suppliers and their Quotes.....	15

Annex E – Site Analysis..... 15

Appendices: 15

Appendix 1 - Playground Design, Supply & Installation - Specifications and Scope of Work 15

Document Version	Date	Status and Notes
Draft Version 1	1 Aug 22	Issued to RGCP WG &RPC
Draft Version 2	20 Aug 22	Issued to BMSDC for initial
Draft Version 3	21 Aug 22	Issued to RGCP WG and RPC
Draft Version 4	28 Aug 22	Issued to RGCP WG & to RPC for approval at PC Meeting 1 Sep 22
Draft Version 5	31 Aug 22	Incorporate comments from F Gillett/issued to RPC and RGCP WG /Agreed in Principle by RPC at 1 Sep 22 meeting
Final Version 1	13 Sep 22	Approved by RPC and RGCPWG and issued for village consultation and as basis for bid to MBSDC

Redgrave Parish Council recognises that a recreation facility and an associated children's playground is an essential element of the community life and is crucial part the development of children; the facility is an investment for the future

Introduction

Since 2004 the Redgrave Parish Council (RPC) and the Redgrave Amenities Trust (RAT) have jointly provided a children's playground with associated play equipment, to cover all age groups, on land leased from Llanover Estate (the Recreation Ground). The Recreation Ground also housed a football pitch, an Amenities Centre (which acted as a de facto Village Hall) and a car park. Prior to 2004 the RAT had provided a children's playground on this Recreation Ground and the RPC had provide a separate facility on the Old School Playing Field, a piece of land to the south of the village owned by the RPC. The 2 playgrounds were amalgamated in 2004 so as to allow a single area for parents to take their children rather than moving between 2 separate areas.

Llanover Estate terminated the lease on the Recreation Ground in May 22 and as a result the playground facility has had to be removed (and the football pitch and other facilities have also been lost).

Statement of Intent

It is the intention of the Parish Council to provide an alternative facility to meet the community demands in the village. The recently adopted or 'made' Redgrave Neighbourhood Plan (RNP) emphasizes that most residents see the provision of a recreation ground/playground as being an essential part of the life of the community. The Parish Council therefore intends to provide a replacement playground at the earliest opportunity.

In taking this intention forward the Parish Council will ensure that it acts within its powers and in accordance with its legal obligations: It therefore will act

- **Within the law:** The Parish Council has the been granted legal powers to provide, inter alia, children's playgrounds.
- **Prudently:** The Parish Council will ensure that it spends funds only where there is a clear need and that it has the finances to meet both the initial costs of provision and the costs of supporting the facility in the long-term.
- **Reasonably:** Any decision it takes should be able to be judged, by a reasonably minded person as reasonable

The legal position above is clear. As regards the last two bullet points the Parish Council should be prepared to demonstrate, by a clear administrative trail, that it has acted in an open and accountable way and that there is an identified need for the expenditure and it is commensurate with potential use.

Scope

This proposal will limit itself to addressing replacement or restoration of the following facilities lost by the termination of the lease on the old Recreation Ground:

- The Children's Playground
- The Village Hall and Car Park

It will not consider the issue of the football pitch which will be an issue for the RAT in other fora.

This proposal will act as a living document to address replacement or restoration of specific individual facilities as they become feasible; so, it will focus initially on the short-term actions to be taken while noting the future actions to be addressed.

Recreation Ground/Playground Provision Strategy

The Recreation Ground/Playground Provision Strategy will address the Why?, What?, How?, Who?, Where? and When? issues for providing the new recreation ground/playground facility. In particular it will address the following questions:

- Why is the facility to be built and what is the evidence to show the need for it.
- What type of facility should be provided based on the identified need?
- How will the required facilities be designed supplied, installed and maintained in a safe and effective manner?
- How will the required facility be funded?
- Who will undertake the various activities required to be completed for this facility to be realised and maintained in a safe manner?
- Where the facility is to be sited and how it is to be provided for use (if it is not already owned by the Parish)?

The Redgrave Parish Council has established a Recreation Ground and Children's Playground Working Group (RGCP WG) to produce the detailed plan to build the required facility and to drive it through to completion. This paper is the result of the ongoing deliberations and actions of this RGCP WG and will be maintained as a live document by that group. The paper will be adopted and endorsed by the RPC in its various developments.

Parish Council Action Plan

The RPC has adopted the following action plan to progress its Statement of Intent and Strategy detailed above:

- Establish a RGCP WG to make a detailed proposal to the RPC for the new Recreation Ground/Playground facilities and drive through the implementation once agreed with the RPC.
 - The RPC will assist in the funding of the new Recreation Ground/Playground facilities and support requests for grants to fund this project.
 - The RPC will consider the endorsement of an associated bank account to keep any funding obtained separate from that of the Parish precept.

- Consult, through the RGCP WG, with the Redgrave community regarding improving the need for and type of playground required and consider any potential issues.
- Engage with BMSDC and other agencies regarding the potential for funding.
- Formalise and endorse the selection of an equipment supplier to implement the facilities to be erected (based on recommendations from the RGCP WG and supporting quotes from playground suppliers).
- Canvas the community on the preferred options for equipment and locations before a final decision is made.

Why? - Defining the Need

It may seem obvious that a replacement playground is required to replace that lost. However, for the Parish Council to demonstrate its prudence (as identified in the Statement of Intent above), it is necessary to show that there is a clear demand for the recreation ground/playground facility and the 'expenditure is commensurate with gain'. It must also decide what age range or ranges it wishes to target and what type of facility is required.

The Redgrave Neighbourhood Plan (RNP) was "made" on 20 Jul 22. The document emphasizes that a large majority of residents see the provision of a recreation ground/village hall/playground as being an essential part of the life of the community. In particular the provision of this facility supports Community Objective 2 (To improve the community infrastructure of Redgrave, in order to provide more places for people, young and old, to undertake their work, leisure and community pursuits and to support the health and well-being of residents). In the survey undertaken to support the RNP there was near universal support for the need to maintain a Playing Field/Playground facility now and in to the future (see Figure 1 below).

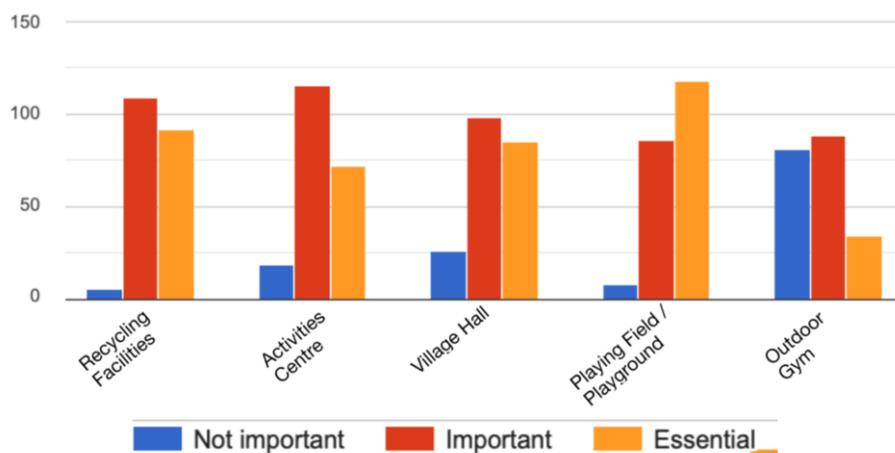


Figure 1: Results of Redgrave Neighbourhood Plan – Facilities Now and Into the Future

Once that it became clear that the existing facilities on the old Recreation Group had to be removed an Extraordinary Parish Council meeting was held with the village on Wed 3 Aug 22. This was to assuage concerns over the loss of the facilities and to gauge village concerns and desires for the new facility. The minutes of this meeting have been made available to the parishioners through the Redgrave Parish Council website.

The creation of the RGCP WG has been enthusiastically supported and provided a new outlet for the desire of the village to replace the lost facilities as soon as possible. Membership has been open to all villagers with especial encouragement for parents of younger children to join; this has been eagerly supported with 2 mothers joining the RGCP WG.

The RGCP WG has undertaken another more detailed survey of all parishioners' to ascertain their needs and wishes for such recreation and children's playground facilities. A survey questionnaire was prepared to determine the previous and planned usage, the type of usages and the age groups to be supported. It also explored the types of equipment which were most popular with the age groups to be supported.

Annex A is the questionnaire used for this survey. Annex B is a copy of the poster used to help elicit public engagement with this survey. Annex C provides a detailed analysis of the results received.

The results of this survey and previous engagements with the village through the RNP and its surveys and consultations show a clear, consistent and pressing need and demand amongst parishioners for the Parish Council to provide such a facility. In particular:

- a. The RNP showed almost all villages believed that the recreation ground/playground was important or very important.
- b. More than 50% of respondents in the latest survey stating that they use the facility at least weekly.
- c. The old Recreation Ground/Playground was a major hub for social engagement in the village and its loss has been greatly missed
 - a. Meeting and socialising with friends were the second most popular use of the facility.
 - b. The facility was also essential as a location to sit and relax.
- d. The old facility was used by all elements and age groups in the community but, as might be expected, was particularly important to and used by children of 11 and below.

What? Facilities to be Provided

As noted above, the Village Needs Survey identified that the highest priority was for the provision of playground facilities for the under 12 age group. Additional facilities were also needed for teenagers and also for facilities to support the older member of the community (see Annex C for details). The RGCP WG, endorsed by the RPC, has taken the decision that while facilities to meet the demand from all age groups is important, the need cannot be met in one step. The RPC intends therefore to adopt a phased approach to the provision of the required facilities identified as being the most in demand. Phases will be as follows:

- **Phase 1.** Provide playground facilities to support children aged under 12 years old.
- **Phase 2.** Provide playground/adventure facilities for children above 12 years old and also exercise facilities for adults.
- **Phase 3.** Provide a Village Hall with associated car parking area.

This version of the paper will consider only the provision of Phase 1 facilities. Later versions of the paper will address the provision of Phase 2 and 3 facilities, although considerations of how and where to accommodate these future requirements will impinge upon the discussion later in this paper (See Where? below).

The survey results at Annex C form the basis of the requirement for Phase 1 facilities to be provided. These requirements are summarised as follows:

- a. A range of play equipment best suited to children aged 12 years and below (see below for an analysis of the types to be provided)
- b. More seating and picnic facilities.
- c. Better maintenance ongoing maintenance and support of the equipment provided.

Based on the responses to the Village Needs Survey, the most important play equipment needs were assessed to be as follows (see Figure 2 below and Annex C for details):

Equipment Requirements			
Equipment Type	Generic Description	Popularity (Rating)	Notes
Cable Runway/Zipline	Cable Runway/Zipline	1	Existing equipment/stored for use in Phase 2
Multi-Play Adventure Play	Climbing tower with slide	2	To be provided in Phase 1
Space Net	Large climbing net	3	Existing equipment/stored for use in Phase 2
Adventure Trail	Wooden stumps	4	To be provided in Phase 1
Bay 2 Cradle Seat Swing	Cradle Swings	5	To be provided in Phase 1
2 Bay 4 Flat Seat Swing	Open Swings	6	To be provided in Phase 1
Junior Agorespace	football/ basketball net	7	To be provided in Phase 2
Overhead Ladder Adventure Play	Overhead climbing ladder	8	To be provided in Phase 1
Basketball post	Basketball post	9	To be provided in Phase 2

Most Popular Items not previously supplied but wanted		
	Carousel	To be considered for Phase 2
	Seesaw	To be considered for Phase 2
	Trampoline	To be considered for Phase 2

Figure 2: Equipment Requirements for Phase 1 Redgrave Recreation Ground/Playground.

In addition, seating for parents and adults more generally was strongly supported

Design and implementation proposals based on these needs have been sought from established and reputable playground equipment suppliers.

How?

Site Preparation

Basic preparation of the site (to include overgrown site growth removal and site levelling) will be undertaken by local contractor (grass cutting) and volunteers from the village. It is anticipated that this will take approximately 50 manhours of volunteer effort.

Design, Supply and Installation

Design, supply and installation will be contracted out to suitably qualified play equipment suppliers.

- An outline specification for the provision of a children’s playground facility was discussed with 5 suitably qualified equipment suppliers. Appendix 1 shows the document used for purposes of our assessment but this was not given to bidding companies.

- Four of these suppliers (Playdale, Creative Play, Kompan and Eastern Play Services) have provided responses and estimates (see details under the section Who? below).
- Contractors were required to provide equipment that meets the European standard BS EN 1176/1177 and to provide certification that all items of equipment has been individually tested to these standards.
- Surfacing materials were also required to comply with and be independently tested against BS EN 1176/1177.
- In addition, contractors were required to comply with Quality Management System ISO 9001 and Environment Management System ISO 140001.
- Ideally, but not an essential criterion, contractors were asked whether they were members of the Association of Play Industries (API)

All responding suppliers complied with these requirements

Safety

The RPC will comply with all health and safety requirements for the new playground. In particular it will:

- Undertake a full safety check by a RPII (Register of Play Inspectors International) certified inspector before release for use.
- Contract a RoSPA-qualified assessor to undertake a Risk-Benefit Assessment (RBA).
- Carry out an annual safety check by a RPII (Register of Play Inspectors International) certified inspector.

Post Installation Safety Inspection

The playground equipment will be given a full post-installation safety inspection by a RPII (Register of Play Inspectors International) certified inspector before release for use. It is intended to contract this activity out to an independent RPII inspector. This inspection is required to be carried out in accordance with the provisions of BS EN 1176 Part 7.

Risk-Benefit Assessment

Before being made available to families/children a Risk-Benefit Assessment (RBA) will be undertaken on the completed installation by a RoSPA approved contractor in accordance with the recommendation of the Play England guide¹. This will consider the overall safety aspects of the facility and make recommendations for implementation as necessary. It will provide a written risk-benefit statement which balances any risks with the benefits of challenging play equipment.

The RBA, together with the completion of any required actions to manage risks identified, will be completed before any equipment is released for use. The RPC will be responsible for completing action required to eliminate, reduce, isolate and/or control hazard identified in consultation with the RoSPA-qualified assessor.

¹ Managing Risk in Play Provision: Implementation guide provided by Play England and Department of Culture, Management and Sport (DMS). <https://dera.ioe.ac.uk/8625/1/00942-2008DOM-EN.pdf>

Ongoing Maintenance & Safety Inspection Regime

The ongoing day-to-day management of safety within the playground will be undertaken in accordance with the provisions of the Managing Risk in Play Provision: Implementation Guide provided by Play England and Department of Culture, Management and Sport (DMS)².

There is no specific legal responsibility to provide inspection and maintenance programmes but such procedures are recommended by the Department for National Heritage and the Welsh Office, the British Standards Institute, the Health and Safety Executive, Insurers and RoSPA. Playground managers have a legal and moral responsibility of care to children using the site - and at the same time they need to meet the expectations of parents. Inspections should be to EN1176, Part 7. An annual safety inspection is expected under these regulations and should be undertaken by an approved RPII Inspector.³ Any maintenance issues identified will be contracted out to a suitably qualified equipment maintenance contractor. The testing and maintenance have been undertaken on our behalf to date by Eastern Play Services for equipment on the old Recreation Ground.

Playground Signage

There is a legal requirement, under the Occupiers Liability Act 1957, 1984 to ensure that play areas have correct and adequate signage. Signage for the playground will be provided at the site entrance in accordance with the requirements of the above act and the recommendations of BS EN 1176 standard. The sign will provide information on the security measures that should be taken when using the equipment facility. This will be similar to the sign shown below although the message contents will be determined by RPC policy:



Figure 3: Example of Mandatory Signage for Playgrounds (content to be determined by RPC)

² <https://dera.ioe.ac.uk/8625/1/00942-2008DOM-EN.pdf>

³ British and European safety standard BS EN1176 Part 7

Costs & Funding

Costs and potential associated funding mechanisms have been identified for the following elements of the Phase 1 project:

- Acquiring land (if applicable)
- Preparing the land
- Design, procurement, installation and testing of the play equipment
- Initial Risk Benefit Analysis
- Signage for the Playground
- Ongoing land lease costs (if applicable)
- Ongoing Support and Maintenance

Initial Costs of Phase 1

Costs associated with acquiring land are discussed in the section entitled Where? below. But the conclusion is that no acquisition costs will be necessary, at least for Phase 1 of this project.

There will be a relatively small amount of cost for preparing the land to be used. This cost will be met by the RPC and the associated activity will be undertaken by local volunteers.

Full details of supplier costs estimates are given in the section on Who? below and at Annex D. A budgetary estimate of £30,000 (ex VAT) has been used for the costs associated with design, procurement, installation and testing.

A Risk Benefit-Assessment will be a one-off Cost (See relevant section of this paper above). £300 has been budgeted for this cost.

Signage for parks is a mandatory requirement and is also considered best practice. The lack of such signage could be considered in the event of any mis-hap or accident on the site. It is therefore intended to provide such signage indicated the safety rules applicable. A budgetary estimate of £500 (ex VAT) has been allowed to meet the cost of this provision.

The overall project costs were therefore assessed to be in the order of £30,800 (ex VAT)

Type of Initial Cost	Cost Estimate	Notes
Acquiring land	£0	Not applicable to Phase 1
Preparing the land	£0	Grass cutting part of existing contract: other preparatory work undertaken by local volunteers
Design, procurement, installation and testing	£30,000	Budgetary estimate; see Annex D and Section below on Who? For full details of supplier quotes
Risk-Benefit Assessment	£300	RoSPA approved contractor to undertake
Playground Signage	£500	
Total Initial Costs	£30,800	All Costs ex VAT

Actual costs, obtained from suitably qualified equipment suppliers, are assessed in Annex D.

Discussions regarding funding sources for the playground design, procurement, installation and testing have been held with the Babergh & Mid Suffolk District Council (BMSDC); it was agreed that applications should be sought for these Phase 1 facilities from:

- BMSDC Community Grant Aid
- BMSDC Community Development Grant
- RPC

Applications are being prepared for all these sources. The application for the Community Development Grant is time limited and needs to be submitted by 16 Sep 22. It was agreed between the RGCP WG and BMSDC Grants that Lottery and other external sources of funding would not be considered for Phase 1 of this project given the urgency of requirement but that it would be considered for funding for later Phases of the project.

Ongoing Support & Maintenance Costs of Phase 1

The RPC will meet ongoing support and maintenance costs:

- Lease of the land (if applicable).
- Cost of safety training or employment of company to undertake regular safety checks.
- Cost of annual safety Inspection.
- Insurance. Covered by the existing AXA policy
- Ongoing liability for maintenance, repairs and replacement of equipment.

For the purposes of Phase 1 there is currently no intention of leasing any land. For full discussions on the shorter- and longer-term land requirements are discussed under the Where? section below.

Costs of carrying out contractor-undertaken annual safety inspections are estimated at a maximum of £200 ex VAT. This is based on experience of safety inspections carried out on equipment previously based on the old Recreation Ground. There is currently no intention of undertaking any safety inspection work by RPC personnel and so no training costs have been allocated.

The existing RPC policy with AXA will cover potential liabilities, so no additional costs are required.

A concern from our recent survey was that the previous play equipment was not being adequately maintained. This was confirmed by the safety inspection undertaken on 22 Jun 22 which noted the relatively poor state of the equipment and which required the immediate closure of 3 items on safety grounds. The RPC will therefore put in place an annual maintenance/servicing contract.

A summary of the anticipated ongoing support and maintenance costs is given in the following table:

Type of Ongoing Cost	Cost Estimate	Notes
Lease of Land	£0	
Safety Training	£0	
Annual Safety Inspection	£200	Based on experience on previous equipment
Insurance	£0	Covered by existing AXA insurance policy
Maintenance Support, Repairs & Replacement	£450	
Total Cost Per Annum (£)	£650	Costs ex VAT

Planning Permissions

We have discussed the requirement for Planning Permissions with the Chief Planning Officer at Babergh Mid-Suffolk District Council. He has confirmed that no Planning Permissions are required for the building of the children's playground. He has referred us to the Town and Country Planning (General Permitted Development) (England) Order 2015⁴ which allows for "The erection or construction and the maintenance, improvement or other alteration by a local authority or by an urban development corporation of:

- (a) any small ancillary building, works or equipment on land belonging to or maintained by them required for the purposes of any function exercised by them on that land otherwise than as statutory undertakers;
- (b) lamp standards, information kiosks, passenger shelters, public shelters and seats, telephone boxes, fire alarms, public drinking fountains, horse troughs, refuse bins or baskets, barriers for the control of people waiting to enter public service vehicles, electric vehicle charging points and any associated infrastructure, and similar structures or works required in connection with the operation of any public service administered by them."

The only exception to this general right would be for the erection of taller items of equipment. The law requires items over 4 metres to be given Planning Permission. This would only apply were the existing Space Net to be re-installed in the facility; however, it is not intended to do this as part of Phase 1 as it is considered unsuitable for a small area surrounded by residential properties.

Where? - Land to be used for the Recreation/Ground Playground

This Recreation Ground/New Children's Playground project has had to consider carefully the needs of the location to be selected and the availability of such land; and in doing so it has been important to consider the potential for all 3 phases of the project rather than limiting itself to just the short-term needs of Phase 1. This has led the RGCP WG to define the following criteria for the selection of the land to be used for the project.

- **Essential Criteria**
 - Owned by the Council, available to buy or available on a long-lease (at least 25 years) from the landowner
 - Centrally located in the village to allow ease of access to parents and younger children
 - Sufficiently large to support a wide array of challenging play equipment
 - Able to support all 3 phases of the Project
 - Available to meet the short-term needs of Phase 1 (Younger Children's Playground)
- **Desirable Criteria**
 - Ease of parking/ability to provide a parking space on the land
 - Vehicular access

Annex E looks at the possible sites identified and provides a comparative analysis of possible sites. The conclusions of this assessment are that:

- There are no sites that meet all of the essential criteria defined above for both a short- and long-term site.

⁴ <https://www.legislation.gov.uk/uksi/2015/596/schedule/2/part/12/made>

- There is only one site that meets all of the short-term criteria – the Old School Playing Field (OSPF).
- There are 2 sites that meet the long-term criteria (the old Recreation Ground and the land behind Churchway).

The RPC has endorsed the RGCP WG recommendations that it should:

- Use the OSPF for the initial location of the Phase 1 Children’s Playground.
- Continue discussions with the owners of the land behind Churchway to see if a longer-term site for all 3 phases of the project can be secured (see Annex E for details).
- Continue discussions with the owner of the land behind Churchway regarding vehicle access to the land behind Churchway (see Annex E for details).
- Note the discussions possibly being undertaken between the owners of the old Recreation Ground land and a third-party builder and offer support should it be necessary (see Annex E for details).

The RPC notes that objections and questions have been raised by two residents concerning the use, in particular, of the Old School Playing Field as a site for the Phase 1 Playground. These have been answered and responses put on the Parish Council website. This document will be circulated widely via the website to allow for additional parishioner responses to be obtained and assessed.

Who? - Supply

Initial preparation of the playground area will be undertaken by a grass cutting contractor and volunteers for levelling of the land.

RPC intends to contract for the design, supply and installation of playground equipment from a suitably qualified contractor. Potential suppliers have been requested to provide quality design and illustrations of their proposals. All equipment has been specified to meet and have been tested against the British and European Standard for playground equipment and surfacing, BS EN 1176 and 1177 and be installed in compliance with that standard. Compliance with Quality Management System 9001 and Environmental Management System 14001 have also been specified. Test certificates confirming that the equipment and installation comply with all of the standards above are required. Membership of the Association of Play Industries (API) has been stated to be highly desirable.

Four separate quotations have been received for the provision of the Phase 1 playground facility. Annex D provides details of suppliers approached, their responses and quotes received (prices in a CONFIDENTIAL attachment).

The assessment of the best value offering is made at Annex D. The recommendation from the RGCP WG to the RPC is that the offering from Eastern Play Services (EPS) using Kompan equipment be selected. This was agreed by the RPC in principle at the Parish Council Meeting of 1 Sep 22 (Meeting Minutes Item 17) and then by subsequent email communications between Councillors outside the RPC Meeting.

A detailed Implementation Plan and Maintenance Support Plan will be agreed with the selected sub-contractor when the contract has been let.

The initial Safety Inspection and Risk-Benefit Assessment (RBA) will also be contracted out to suitably qualified contractors. The contractors chosen for this activity are:

- Post-installation safety inspection – EPS
- Risk-Benefit Assessment - RoSPA

When? – Project Schedule

The anticipated outline schedule for completion of the project is as follows:

Date	Activity
1 Sep 22	RPC Approval of Proposal and funding support
15 Sep 22	Submit Funding Proposal to BMSDC
1 Oct 22	Applications will be assessed by BMSDC and offers made
	If funding approved complete the following actions
Oct 22	Finalise contractual negotiations with preferred supplier
1 Nov 22	Let contract to preferred supplier
16 Jan 23	Complete local site preparation
3 Feb 23	Supplier starts contracted works to include installation & testing
17 Feb 23	Finalise Risk-Benefit Assessment & remedy any consequential issues
1 Mar 23	Project complete – formal opening

Conclusions

The Conclusions of the paper are that:

1. There is a clear and pressing need for a new Recreation Ground/Children’s Playground to replace that lost by the decision of the landowner to rescind the lease on the land used for the old Recreation Ground. See Annex C for details.
2. The new Recreation Ground/Children’s Playground should be provided in a phased approach.
 - a. Phase 1 – a new facility for children under 12.
 - b. Phase 2 – a new facility for older children and adults.
 - c. Phase 3 – a new village hall and car parking facility.
3. This paper addresses only the Phase 1 provision because of its urgency, early availability of suitable land and scheduling of funding.
4. A village survey has shown the type of equipment most desired by respondents for the Phase 1 project. This is reflected in the project requirement placed upon potential suppliers. See Annex C for details.
5. The Phase 1 requirement is to be met by:
 - a. Limited site preparation by the RPC
 - b. Contracting out of the design, supply and installation of play equipment top suitably qualified play equipment suppliers
 - c. A Risk-Benefit Assessment and Post-Installation Safety Inspections will be contracted out to suitable engineering companies
 - d. Ongoing maintenance and safety inspections will be contracted out to suitably qualified safety engineering companies.
 - e. Costs for all of the above have been estimated and funding routes identified.

6. Potential suppliers have been identified and quoted received. An assessment of the relative merits and value for money for each of these suppliers. A recommendation has been made for the preferred supplier. See Annex D for details.
7. A suitable site has been identified (the Old School Playing Field) to house the Phase 1 requirement, noting however that this site is unsuitable for Phase 2 and 3 facilities. See Annex E for details.
8. A time schedule has been identified which shows that it should be possible, subject to suitable funding packages being available, to provide the Phase1 facility by mid-Feb 23.

Annexes:

Annex A - Survey Questionnaire

Annex B - Poster for Public Engagement

Annex C - Detailed Analysis of Survey

Annex D - Analysis of Equipment Suppliers and their Quotes

Annex E – Site Analysis

Appendices:

Appendix 1 - Playground Design, Supply & Installation - Specifications and Scope of Work